

## What is Compass+?

Compass+ is a free digital product from The Careers and Enterprise Company, funded and recommended by the Department for Education. Compass+ enables you to benchmark, track and report on your whole careers provision, right down to individual learner level. It effectively supports you to make important strategic decisions about careers delivery in your institution.

We are continuously developing Compass+ to meet the needs of the education sector, and have designed a range of functionality in product to support the effective management and evaluation of your whole careers provision.

## Why upgrade from Compass to Compass+?

Compass+ integrates with a range of Management Information Systems (MIS) to provide a secure and scalable platform that performs effectively as product usage grows.

**Be strategic** : use features to support the strategic leadership of a progressive and inclusive careers programme

**Futureproof your careers provision** : maintain an institutional memory by promoting a whole institution approach to careers and wider usage of Compass+ in your institution

**Meet the individual needs of all learners** : use Future Skills Questionnaire responses and a range of Compass+ reporting to track careers learning journeys and target personalised support appropriately

**Evaluate, analyse and plan** : interpret performance data to effectively report on delivery and plan for continuous improvement

**Quality assure careers** : use data visualisations and Compass+ reporting to demonstrate impact and learner outcomes to internal and external stakeholders

**Centralise your Careers Partners** : build a rich database of all partners who can support and enhance the delivery of your careers provision.

## Upgrading from Compass to Compass+

The upgrade process is simple and easy to follow, you'll receive emails that will tell you exactly what you need to do.

Before starting the upgrade process, we recommend speaking with whoever manages information security and data protection in your institution, as they will need to approve data sharing for the upgrade to go ahead.

You will also need to share the contact details of your institution's IT Manager.

If they have any queries, it might be helpful to share these Help Centre articles with them:

- [How we use your data in Compass+](#)
- [How we keep your data safe in Compass+](#)
- [Data management guidance](#)

The information below will also help to answer any questions they might have about information security and Data Protection.

- Compass+ is ISO/IEC 27001 (Information Security) certified and CEC holds Cyber Essentials Plus certification
- View our GDPR Compliance Statement including information about our Data Protection Impact Assessment (DPIA) here > <https://www.careersandenterprise.co.uk/gdpr>
- Compass+ Terms & Conditions can be found here > [Compass+ Ts and Cs](#)

## The upgrade process

Compass Admin users can lead the upgrade process for your institution.

To start your upgrade, simply [log in to Compass](#) with your Admin username and password.

You will see an 'Upgrade now to Compass+' section on the welcome page where you can read the pre-upgrade tasks. These explain the steps you need to take after you press the 'Upgrade Now' button:

- Confirm your institution's MIS
- Enter contact details for your IT Manager or other relevant contact
- Review your Compass users and confirm if they should be given access to Compass+
- Confirm you have the authority to upgrade from Compass to Compass+ and agree to the CEC's [Terms & Conditions](#) and [Privacy Notice](#).

If you have any upgrade or GDPR queries, please email Costas Leontis CEC Customer Success Manager, copying in your Enterprise Co-ordinator:

[CostasLeontis@careersandenterprise.co.uk](mailto:CostasLeontis@careersandenterprise.co.uk)

## Further Compass+ training and support

Once you have upgraded to Compass+, we have lots of training and guidance available to help you use Compass+ effectively in your setting:

[Compass+ Help Centre](#) – This is where you'll find all our help articles, step-by-step guidance and resources that will help you use Compass+ effectively in your setting

[Compass+ webinars](#) – Delivered by Compass+ experts, our webinars cover key areas of Compass+ that can help you to manage and maintain a high-quality careers programme, including the Future Skills Questionnaire (FSQ) and recording internal leadership reviews.

[Future Skills Questionnaire](#) – Everything you need to know about FSQ and how to deliver this successfully to your learners.

Please note : FSQ is embedded within Compass+, so you need to have upgraded from Compass to Compass+ to enable full functionality of this feature, including all learner responses being automatically added to individual learner profiles, FSQ data visualisations and access to a range of FSQ reporting.