Fully optimising Compass+ transcript

0:00
Hi everyone, good afternoon and welcome to our webinar today on Fully Optimising Compass+.

0:07
Thank you for joining us and bearing with us there while we just waited for a few more of the registered participants to come online.

0:15
Just to let everybody know that this afternoon session is being recorded.

0:19
So if there is anybody that hasn't made it for whatever reason that they will still get a copy of the webinar and the video in the post session comms.

0:28
OK, so my name is Peter McKinney.

0:31
I am a Compass+ trainer for CEC.

0:33
I've worked with CEC for over 2 years now and I lead on our virtual delivery programme and I also support with our face to face delivery.

0:42
So some of you on the session today may already have met me or certainly heard my voice.

0:48
Joining me today, I've got Tahmid who is one of our customer service advisors from CEC as well.

0:53
And Tahmid, would you just like to maybe jump on and say hello?

0:56
Good afternoon, everyone.

0:57
My name is Tahmid.

0:58
I'm a part of the customer service team at CEC.

1:01
If you guys have any questions during today's session, please leave in the Q&A down below and I'll be more than happy to assist.

1:07
Thank you.

1:08
Brilliant.

1:08
Thanks very much, Tahmid.

1:09
That's great.

1:10
Yeah, just to reiterate there that Tahmid is going to be looking after the group chat and the Q&A.

1:16
So if you do have any questions as I'm going through the slide deck and then also the demo as well, then please feel free to pop them into the chat in the Q&A and Tahmid will work his way through them to assist you.

1:29
So just a few learning objectives that we want to sort of share with you and we want you to be able to go away with today.

1:34
So we want you to understand how to use the functionality in Compass+ to create a careers journey for every learner.

1:40
So really utilising all of the different areas and aspects of Compass+ and that functionality and hopefully going to demonstrate how they all kind of work quite harmoniously together to allow you to be able to really create a diverse and rich careers programme for your learners.

1:59
So then we're going to hopefully allow you to understand how to access and export key data to support strategic decision making.

2:06
So again, looking at some of the data reporting functions within Compass+, how you can be quite efficient and strategic with how you pull that data out.

2:17
And then how you can then use that to create activities and events and really support your learners that need that individual support.

2:26
We're going to share with you about the latest product update.

2:29
So there's recently been a few launches in product around things like activities report and learner reporting, etcetera.

2:38
And there are still more to come.

2:40
So we're going to show you when those are sort of due to land.

2:44
And then with the last one there with all of our face to face and our online delivery, we always direct you to further support for the training where you can access that focusing today on the Careers and Enterprise Academy.

2:57
So driving you to towards that to access that support that you may need to just really allow you to be the best that you can be within your particular roles.

3:08
OK, so I'll just turn my camera off there so you can see the screen.

3:11
So starting with our first slide here.

3:13
So it's a really, I think a thought provoking slide to start with.

3:17
Now it's really to sort of acknowledge that we understand that every setting within using Compass+ is different.

3:27
And we're probably going to have people on the session today in varying capacities and also varying experience of being able to use Compass+.

3:38
So in your role as a careers leader, and you will be somewhere on this sliding scale at some point in time.

3:45
And what we've kind of alluded to there is that sometimes you'll probably have a lot of one of those three areas at the bottom sort of time capacity or resources.

3:54
But sometimes and maybe it's more often than not, you will only have a little.

3:58
So the amount that you use Compass+ may also vary depending again on your situation.

4:03
So what we are hoping to get across in this webinar is to really show you how you can optimise any one of those three, all of those three areas are at the bottom there and really get the most out of your time and your usage of Compass+.

4:23
Okay, So what we're going here again, I'm not going to read this, but hopefully by optimising Compass+ and using all of the different areas efficiently within Compass+, you can then create an accurate and comprehensive careers learning journey for each of your young people in your institution.

4:41
So what we want here is for using Compass+ for yourselves, for it to be incorporated into
your role rather than just seen as, you know, another thing that you've got to do and something that you
then become reluctant to do because you think it's going to take up quite a lot of time.

4:59
So by utilising all of the different areas that we're going to go through today, we will hopefully then
capture that bottom part.

5:05
And it will provide you with a data rich learner profile that then can certainly help you inform your
continuous development of your careers provision that then meets the individual needs of all of your
learners within your institution.

5:22
OK.

5:23
So first of two slides here that are going to focus on sort of touch points within the product and what we've
done here intentionally as well where there are functions within Compass+.

5:33
We've highlighted them in yellow.

5:35
So you can see where as a sort of overall picture they form part of the areas that you would use and how
they can then actually link together.

5:43
So hopefully and everybody that is on this session today as it is sort of you know, the optimising and fully
embedding Compass+ into your institutions is that you will be familiar with a lot of these areas that we
cover.

5:56
So certainly hope you will be aware of the learner profile and the things that are housed in there as well.

6:01
But then looking at today's sort of things like activities, interest, destination questionnaires, the learner
information where they all play a part and they can then all support with that sort of rich diverse careers
programme that you can plan for your learners.

6:17
So we can look at the learner report, which is a great function that allows you to drill down into specifics
for individual learners, for groups of learners and really see and identify where the gaps are so that you can
then I suppose for what would be a better word, plug doors and move things forward for your learners.

6:36
The learner profile and the learner report really important part.

6:38
And we're going to go through that today as well.

6:42
Secondly here, so we've got the optimised usage of Compass+.

6:45
So looking at now, you'll see quite a lot of different yellow areas here.

6:49
And really if we are optimising our usage of Compass+, we will be using the well, either all or most of these touch points here and using them efficiently and effectively.

7:02
Because when we do that, then it will certainly allow you to have that identified careers programme and also be quite strategic and focused in how you can then drive that forward as well.

7:14
So looking at things like compass evaluations, how they can identify certain gaps in your benchmark achievement that can then also link into our internal leadership review.

7:26
Again, we will touch on that slightly today, but the internal leadership review looking at that maturity model and how that can identify where some of your gaps are.

7:35
And again, allowing you then to be strategic with how you create action plans, school development plans, that type of thing.

7:42
We've got the within activities, we're looking at parental engagement and that's something that hopefully I'm going to demonstrate today and how just using the right words can allow you to quickly identify those activities that do involve parents that do meet the PAL compliance.

7:59
And really, again, allowing you to be quite strategic, quite efficient when you need to create reports and certainly data for other people.

8:08
Moving down then into the questionnaires.

8:10
We've got the future skills questionnaire.

8:11
And again, hopefully you are aware that of what the FSQ is.

8:15
And it's about measuring our learners careers readiness and giving them that authentic voice.

8:20
But then listening to that and identifying some of the gaps that like that second point says that we can then start to make interventions.

8:29
And then from those interventions, we can then move further down and we can look at custom groups.

8:33
The custom groups can certainly come from the future skills custom reporting section.

8:39
So looking at where our learners are saying they have little to no knowledge or understanding in certain areas, topics, subjects, local labour market information, whatever it may be, we can then start to put groups together to meet the individual needs of our learners from that.

8:57
Again, everyone, just to point out, actually this is going to be quite a fast-paced session today.

9:02
But again, you will have the recording to refer back to, but we will try to cover quite a lot of areas within this section.

9:10
So we've got the custom reporting can then inform custom groups, the custom groups we can then start to create activities from.

9:17
And then with the activities we can then like the next one says there, look at our careers partners.

9:22
So really evaluating our careers partners database or our little black book as we like to call it.

9:28
And do we have enough businesses and employers within our database that can support our programmes so that we or our plans, sorry, so that we've got a really diverse activities plan that meets all of the needs of our learners.

9:46
And then a lot of all of that can be underpinned by like I mentioned at the top there, the internal leadership review, OK.

9:51
So looking at our internal self reflection on how we see distributed leadership of careers and careers provision within our school, looking at those areas of development or action points and trying to address them.

10:07
And again, then we may well find that it falls then into one of these or the sort of yellow sections within this slide here.

10:15
So there are lots of areas that work really well together.

10:19

But if we are fully optimising our usage of Compass+, we should be using them all because they really all do link nicely together.

10:27

And hopefully through the demo today, I'm going to be able to show you how we can do that.

10:33

OK, So we've obviously just got it's a nice segue into this.

10:37

So we mentioned or I just mentioned the internal leadership review and what we wanted to do with this slide here is really show you where the functionality in Compass+ directly aligns with the themes within the maturity model as well.

10:52

So everybody that's on the call today, you will all be on your own journey and you'll be at a different stage within that as well.

11:01

So within the careers impact system and then directly on from that, the internal leadership review as well.

11:08

You will all be at different stages.

11:10

We do have a full webinar on the internal leadership review, which we absolutely advise to sort of get on board with.

11:17

It's a really fulfilling exercise.

11:20

And a recent head teacher commented that it was the best CPD that he'd ever been on.

11:25

So really you know, getting engaged with it, but just to point out a couple of areas here.

11:29

So with the maturity model, we've got different themes and some of those themes or the majority of those themes then do link into Compass+.

11:37

OK, so if we looked at theme 2, 2.5 there we've got careers impact evaluation, learner perception.

11:43

So that links nicely to future skills questionnaire.

11:47

And are we rolling it out?

11:48
Do we have a plan to use it in our school?

11:52
Are we looking at the responses?

11:53
So really seeing how if we score ourselves within the internal leadership review on that, if we're scoring high, then there's a very good chance that we are really using future skills questionnaire to its optimum and analysing that data results.

12:07
And then again having that amazing impact on our learners.

12:10
We've got theme four there.

12:11
So we're linking to curriculum to learning in careers, so highlighting the relevance of subjects and making links into curriculum.

12:20
So again, this could be try to engage your wider curriculum staff.

12:24
So this comes down to that distributed leadership of careers again, and that careers is not just your role within school.

12:31
So if you, everybody that's on the session today, if you are careers leaders, it's not just one person's job to be looking after careers.

12:38
When I used to work at a local college, the first thing I was taught is that all teachers are a teacher of careers.

12:43
So no matter what they are doing, they are enriching our learners so that they can move in to whatever their next step may be as a result of all the amazing work that you guys do.

12:55
Theme 5, effective employer engagement.

12:57
So this massively links into our careers Partners database, our little black book, and I'm going to demonstrate that today.

13:03
So, you know, really making sure that if we are needing to address all of the needs of our learners in terms of keeping them engaged with industries of interest, sectors of interest, jobs of interest, do we have the

employers and do we have the businesses to match that interest as well and really keep our learners motivated.

13:22

So we've got that in Theme 5 and then in Theme 6 again we've got engagement with our personal guidance and meaningful approach to personal guidance that all links into things like future skills questionnaire and then the learner profile as well.

13:34

And within the learner profile, we house all of those one to ones that we have with our learners.

13:39

And looking at that, we can then create learner reports from it that can identify learners that maybe haven't had a one to one guidance interview.

13:48

And then we can really use that data to make sure that we address those learners that haven't had that because it's so vital that they do and certainly vital for us so that we can understand what their next steps are or what their barriers are, their blockers, etcetera.

14:02

So this slide here I think really just and captures the essence of A. the internal leadership review, but how all of the different areas within the maturity model can then link nicely into optimising our usage of Compass+.

14:21

OK, So what I'm going to do now is I'm going to hopefully show you a demonstration of how these different areas within Compass+, they can all link nicely together.

14:32

And if we are optimising our usage of Compass+, we should be then utilising all of these areas and really joining up the dots to see where and how they can then all support each other.

14:44

So if I just jump into my demo account, so hopefully everybody that's on this call today is familiar with this screen here.

14:52

So this is our dashboard page and this gives you all of the data visualisations that I'm going to go through in a short while as to sort of how we are performing and how we can then use this information to drive careers forward within our institutions and be really effective and strategic with our planning as well.

15:12

So I'm going to start with our future skills questionnaire and where that is housed is within our learner section.

15:21

It's in our questionnaire, OK.

15:23

And this is the first part and it's kind of also going to or look at maybe he's an individual learner.

15:29

I'm actually going to put them into a group.

15:30

It's going to look at an individual learner and how we can carry that through into all of the different aspects of our navigation bar down the front side.

15:39

So click on the questionnaire.

15:41

We are familiar with generating links and then we've got our data analysis tools here as well.

15:46

So if we started, for example, in our summary report, because this gives us our high level overview of how our learners are answering the questions.

15:55

So I'm going to select obviously the academic year that we're in.

15:57

So it's 24/25 and then I'm just going to look at our transition from key stage 3, so over years 8 and 9 and I want to see how they are answering some questions and I want to know, you know, what kind of understanding do they have around possible next steps?

16:13

OK.

16:14

And so I know for start off that anything that links to question 13 links to things like, you know, A levels, T levels, apprenticeships, that sort of thing.

16:24

So if I had a look at question 13A is relatively low answered in terms of a positive response.

16:31

I've got 42% of my year nines are saying that they don't really understand apprenticeships as a best next step after year 11.

16:41

Now that may come from a couple of areas.

16:43

One, we may not have covered something within our careers plan to address that.

16:48

Hopefully we will have because we've got that PAL compliance requirement to meet.

16:52

So we need to have those meaningful interactions with sort of workplace businesses.

16:58

It may also underpin that, you know, the learners have maybes couldn't haven't got that support at home because, you know, parents and carers are not actively talking about apprenticeships because they don't know about them.

17:10

It's maybes, you know, apprenticeships are a really, really coming back now as a good positive next step.

17:17

It kind of always used to be the case that a-levels were what learners did after year 11, but now apprentice was a very much the one of the front runners in that next step after year 11.

17:28

So I've gone to our summary overview and I'm looking at question 13 and I'm thinking, right, I want to know who these 42% are.

17:35

So where I go to next or I will go to is into my question reporting.

17:40

And this is one of the areas that we can then start to extract and export this data so that we can then drive forward our careers provision for our learners and start to meet those individual needs as well.

17:54

So I'm going to select the relevant questionnaire.

17:56

So it was our transition with key stage 3.

17:58

I'm going to then select our academic year, which is 24/25.

18:03

And what I'm thinking here is I'm thinking I want to sort of identify who these learners are that are saying they don't have any understanding about apprenticeships as an option to them after they have left school in year 11.

18:16

So that post 16 next step.

18:18

So if I then click into my questions and if I go down to 13a, which I know was my question around apprenticeships.

18:26

So if I just highlight that there this now or what comes first will allow me to do?

18:31

Is it show me all the data and information for my year rates and nines of which I've got 221 records, but I want to just know my year nines.

18:39
OK, so I am selecting year 9.

18:42
So I'm doing I'm applying my first filter onto the year group.

18:46
OK, and then going to scroll this bar across to the very end where I get the question itself.

18:53
So compass+ here is allowing me to understand how my year nines are answering this particular question.

18:59
So if I click on my little upside down triangle here, if I click on to the no, not yet.

19:05
And the possibly, I'm not sure this now is an almost that's called a custom group of learners that in year 9 are saying they don't understand apprenticeships as a next step once they've left school after year 11.

19:22
So these are very much a target group of learners that I need to try and address.

19:28
So I've gone from 221 learners.

19:30
I've applied a couple of filters, one on the year 9 and one on two sort of the negative responses.

19:35
And now I'm down to 44.

19:37
So I've got a really targeted group there of 44 learners that I want to create an activity for.

19:44
And actually, you know what, I want to invite parents along as well because I want to make sure that parents understand what apprenticeships are, you know, the many different levels that they can be sort of applied, that it's not just, you know, an A level, it can be all the way up to degree, etcetera.

20:00
So I want to bring along parents so again, I can increase their knowledge of the maybe the local labour market as well because it may be that there's a lot of apprenticeship providers in the area.

20:11
So what I can do now is I can download a report now if I just click download, we've got in here we get a little summary overview of what we're about to download.

20:20
So we can see it's from the transitionary key Stage 3 questionnaire this academic year, the question that I'm looking at and then the filters, if I click download report Compass+, it will then take this information and it will put it into, for me, it's put into CSV file, might be a spreadsheet for yourself.

20:37
And now I've got a lovely data rich set of learners that I need to support to try and make sure that they fully understand apprenticeships as a next step once they have left school because at the moment these learners are saying they don't.

20:51
Now again, it may be a reflective of that parental support as well.

20:55
So we're going to invite those along in the not too distant future.

20:59
What we're going to be able to do from this section here is Compass+ is going to allow us to take all of these learners and move them straight into a custom group.

21:07
It's not quite there yet, but it's going to be in the not too distant future.

21:11
And again, in terms of optimising our usage of Compass+, this will be amazing and valuable for yourselves and save so much time.

21:20
So we're going to be able to export all of these 44 into a custom group and then, you know, create an activity support to support that with it.

21:27
I'm going to just focus on a few different learners.

21:30
I've already sort of made a note of some of the learners I'm going to include, but I'm going to create a little custom group for some of these learners.

21:36
And I'm going to show you how that can then be looked at in other areas of Compass+.

21:42
So we've got our data to start with here.

21:44
OK, So what I'm then going to do is I'm going to move across into my careers partner section and there's I'm going to say this method to my madness here.

21:56
So I know that I want to create an event or an activity that's going to address apprenticeships and share information with learners and also with parents.

22:05
But really to do that, I need to make sure that I've got some businesses and employers within my little black book that can also support with that as well.

22:13
And this is again now where you know, future skills questionnaire can link into careers partners, which careers partners can then link into activity.

22:20
So I'm trying to show you that joined up approach of where all of these areas if we're using them efficiently and effectively can really optimise your efficiency within using Compass+

22:31
So I'm going to greatly careers partners.

22:33
OK, so into your careers partners and what Compass+ will do here is it will show you all of your businesses and employees that you've got within your database and within mine, I've got 39 entries now some of you may have over 100.

22:46
So to Scroll down and you really start to analyse which businesses would be appropriate for your particular activity could take quite a while.

22:55
So what we're going to do is we're going to apply the advanced search.

22:58
So if I click on to advanced search and I know that I want to look at organisations that would link to apprenticeships.

23:05
So if I just click on my little drop down, all I can see is that I've just got one, I've got 1 apprenticeship provider in there.

23:13
It may be that we want to look at what our businesses have said they can support with.

23:18
So if we clicked into contact available for we could say right, we could maybe do a careers talk possibly and we could maybe do a bit of a careers fair, but it's not really a careers fair.

23:29
We might we might say it's a career talk.

23:31
But if I just select into organisation provider, what Compass+ then does is it filters out all of the other 30 years that we don't need and gives me the one business that will look at apprenticeships and then can maybe support with this particular activity.

23:48
So I've been really efficient there.

23:50
But what this could also do everybody is it may highlight for you that your careers partners is a little bit weak in certain areas.

24:01
And it's something that can then allow you to sort of think about right.

24:05
We need to try and engage.

24:06
We maybe need to do some more networking around reaching out to local businesses and employers to ask if they can support our careers programme.

24:14
Because if we've got certain learners interested in certain sectors and industries, but we don't have the businesses to support that, we can't then try to create those events and activities for the learners to attend so that we can support their interest and really keep them motivated and inspired whilst they're at our institution.

24:33
So we know that we've got ask apprenticeships, so that's great.

24:35
I can see what business I may well invite along to my activity.

24:41
So another way to be able to do this as well is if I just take deselect all so we can download our database here as well.

24:51
So if I click on download contact details, what we can see here is we should have a list of all of the businesses that are within our database.

25:03
And again, we could then obviously, you know, highlight all these sections, you can apply filters and then you could do it that way as well.

25:09
But what this may do is once you filter on certain organisation types or organisation sectors, what you might notice is that you're really heavy in some areas and really weak in others.

25:19
So again, this allows you to sort of be really efficient and strategic when you're looking at your careers partners so that you can make sure you've got a really diverse range of businesses and employers that can then support with our learners development as well.

25:38
So we know that we've got the ask apprenticeships.

25:42
So I'm going to include them in my activity.

25:44
So what I'm going to do now is I'm going to create an activity for this particular set of learners.

25:50
And where we can do that is in the create new activity.

25:52
So I'm going to as it's going to be linked to employees, it will be benchmark 5.

25:57
So if I just create an activity now to start with here, I'm going to put a little sort of precursor in here because I want to invite parents a lot.

26:05
So if I just put including parents at the start, when I come to export data and analyse data, I can very quickly look at and see how many activities I've got planned that involve parents to again, would say ticking that box, but really being inclusive to that parental engagement which is so key now.

26:25
And that we do have that for our learners because they are very much the missing link.

26:29
You do everything at school and their support.

26:31
So I want to invite the parents along and then let's just say it's going to be an apprenticeship, let's just call it an apprenticeship event, OK?

26:40
So we're going to do that.

26:42
Then we need to attach a benchmark to it.

26:45
So it's probably in benchmark 5, I think.

26:50
Have a look.

26:50
Yeah, events and talks involve an employee.

26:52
So we could click that one in there.

26:54
We could say that it's going to be eligible for our provider access legislation because we were involving our businesses and employers.

27:03
Then what we could do is just put a school lead in.

27:05
So let's just put mine in.

27:06
So Mr McKinney, put a start date and then end date.

27:10
Let's say it's going to start tomorrow and end tomorrow.

27:15
Start time could be lunchtime and end could be 4:00.

27:20
OK.

27:21
What we then are going to do is we're going to create a little custom group for this particular activity, OK, So if I just click custom group there and again, what you'll see now which we saw was on one of the slides earlier was how these areas can now all start to link together.

27:36
So if I put in here, year 9 apprenticeship event.

27:45
What I would say when you are creating custom groups, when you're putting a name in, just be mindful of what you call it because other people can see the names of these groups.

27:55
And what I can do now, I can attach lots of different characteristics, form groups, tutor groups, that type of thing into this activity.

28:02
I've actually already wrote down a few of the learners.

28:06
So we're going to attach Claire Baker.

28:08
This is all dummy data, everybody that's just housed in my demo account.

28:11
We're going to attach a William Bennett.

28:16
We're going to attach Dale Collins.

28:22
Oh, that's not that right.

28:26
Oh, that.

28:27
I have a Colin.

28:27
Sorry.

28:28
And then Tim Ellis.

28:31
OK, so now I've just attached 4 learners.

28:33
There were 44 learners on that information that we got from future skills Questionnaire.

28:39
So again, imagine when the Compass+ the custom groups sort of export comes in from future skills
Questionnaire.

28:46
That will save you so much time.

28:48
But we've got a little custom group here, OK, that the event is going to start tomorrow.

28:55
OK.

28:55
So I wanted to start tomorrow and I'm also going to have it ending tomorrow as well.

29:01
So we don't want it to be in July.

29:02
We want it to be in just obviously February.

29:04
So it's going to start and end tomorrow.

29:06
We can then put in the data for all of these learners as well.

29:10
We can delete them out.

29:11
But what we've got here now is we've got a little custom group just created for this particular activity.

29:25
Oh, why is that not going in there?

29:31
Yeah, apprenticeship event.

29:34
I'm only going to just add a flare this time, Baker.

29:39
That'll do.

29:40
Click save and that should add a group name.

29:50
Yes, add learners, right great.

29:52
OK, there we go.

29:53
It was just actually taking this time me being too impatient.

29:56
So what we could see there.

29:57
Sorry everybody.

29:59
So what we can see it's added this custom group in there that I've just created for the learners.

30:04
So again, this allows you to be really flexible to meet all the individual needs of your learners.

30:09
And once we've done that, so we've added our, I have a feeling Compass+ has frozen.

30:28
That does not help.

30:37
Why it's done that?

30:39
Apologies, everybody.

30:42
But that part of Compass+ has frozen for me.

30:47
So that does not help, does it?

30:50
So I want to create a new activity again, create activity.

30:55
Apologies everybody.

30:58
I'm going to start again with it because this section here for some reason has frozen and I don't know why that part is.

31:05
So we'll go back to this bit here, including parents apprenticeship event, Benchmark 5 meeting with employers.

31:27
Then we will move down and we'll put a start date in for tomorrow.

31:33
Again, hopefully what should happen now is if my custom group has saved, I will be able to just add an apprenticeship event so my group is saved there.

31:48
OK, so I just created that and then well, hopefully this has got Claire Baker in it.

31:53
Finally, click expand.

31:54
We can see the Claire Baker's in that group.

31:56
So I just created that to again, apologies for the IT freeze there.

32:00
So I've created the custom group.

32:02
Now what I want to do is add in my of employers, so I had ask apprenticeships.

32:10
So I'm going to put ask apprenticeships in next and identify those as a business that can support with this event.

32:17
Click save activity and then this activity will now be generated and it will also be housed within Claire's learner profile.

32:27
And that's where we are going to go to next.

32:30
So we've created the activity it's in here.

32:35
So if I go to activity name and then what you can do is you can search on, we can look at including, including parents.

32:46
So there we go.

32:47
It makes it a lot easier for you to find the event.

32:50
So within our activities plan, now we can see this one including parents aspiration event.

32:54
That's the one that we just created.

32:56
And where that will be then housed is within Claire's learner profile.

33:00
So if we then went into the learner section, we could click on current, we could then within this section here.

33:08
This will allow you to export data as well.

33:11
And again, we will look at that in a moment.

33:13
So then if I just type in Claire correctly, so we've got Claire, it should highlight Claire Baker here.

33:20
So there we go.

33:20
We've got Claire Baker in our learner profile.

33:23
We could click into this here.

33:24

And then if I looked into Claire's activities, we can see she'll be able to see an event in here for we'll be able to see one.

33:40

Oh, they're sorry, including parents, a friendship event.

33:43

So that's now saved into to Claire's activities as well in this section here as well.

33:49

We've also got our interest in destinations.

33:51

So the information that we put into here also drives information on our data visualisations, which I'm going to show you in a moment.

34:00

So the more information that we can put in here for our learners, it's going to increase your optimization in terms of taking that data out of Compass+.

34:08

we've got the questionnaires in here as well that Claire's answered.

34:11

So we knew that she'd answered the transition from key stage 3 because that's where I took the data and the information from.

34:16

So again, you can see how the future skills questionnaire links into the learner profiles.

34:21

And then we've got the personal information as well.

34:23

And again, that is really handy when we start to look at our learner reporting.

34:31

Now within the learner section, we can also download an individual report or we can also download a learner report.

34:39

And doing it in this way allows you to just at the click of a button, send the information that's housed within any individual learner off to them as long as there's an e-mail address and you just select the learner you want to send click actions and then send the learner reports to selected learner.

34:56

So that would then send that information and data out to that particular learner.

35:01
Now just going back to the current when we when I was just mentioned there about the learner profile, the importance of capturing all of the date and information in those guidance interviews is that we can then generate reports from them.

35:15
So we can look at learners that have had a guidance interview or not.

35:21
We can look at learners that have got destinations selected.

35:24
We can look at learners that don't, that have got industries and subjects of choice selected and we can then start to drill down into that data and information and then pull that out.

35:34
So we can then really drive forward our careers programme and make sure that the learners that need our support will also get it.

35:43
OK.

35:43
So that's kind of our learning journey within Compass+ moving on to these slides here.

35:50
And this is now looking at how you can make the most out of these particular areas of Compass+.

35:56
So optimising evaluations, I'm not going to read all of these everyone, but just picking out a few.

36:00
Certainly that top one, completing the evaluations terminally, it gives you that theatre so that you can see where your gaps are within your benchmark treatment, which can then allow you to analyse those further.

36:14
You can then from that create activities so you can kind of see that sequence of events that can really allow you to make the most out of each of these areas.

36:23
We've got the dashboard visualisation that's supported with completing your company's evaluation and how that can really drive forward the help and support that you get.

36:35
We've also with the evaluations, if we think of the internal leadership review as one, it's an internal evaluation and that should be done annually because again, it allows you to see where your areas of development are as a whole school and how you can then make progress to driving those forwards as well.

36:53
Looking at activities.

36:54
So there's two parts.

36:55
Your activities, you've got benchmark one, which is your stable careers programme and that gives that allows you to evidence that you meet and your statutory duties.

37:04
So really important that you've got certain things in place and that you can then refer back to them and address them in a timely manner.

37:11
You've then got benchmark 2 to 8 activities which I've just showed you there where we can find that and create those activities.

37:18
And within that, this part here you can provide as much detail as required.

37:22
So the more that you complete, the more your activities will reflect your overall careers programme.

37:28
So again, it's about using Compass+ little and often because the more you do it certainly will very quickly build out your careers programme.

37:37
And it's then also sensible to have all your activities in one place as well, optimising your learner.

37:45
So again, this links into more dashboard visualisations.

37:52
So looking at your interests and destinations, the information that you put in there is then incorporated into your dashboard page.

38:00
And I'll show you where we can find that in a moment.

38:03
So it allows you to really see what percentage of your learners have an intended destination selected.

38:11
And for those that don't, you can then start to have those one to one conversations to make sure that there are no learners that are potentially going to miss out.

38:19
We've also got the learner report, which I just showed you there, where we can select a learner or multiple learners and send their entire data and information off to them.

38:29
And it can certainly help with things like parents evenings, if you're having reviews, that type of thing.

38:35
And it just evidences all of the amazing work that you do with those learners.

38:40
So that then that can be also showcased to parents, carers, etcetera.

38:45
And then the last one on this section here of the optimising part is obviously our future skills questionnaire.

38:50
So hopefully we can see how invaluable this tool is and it is the first fully integrated tool in Compass+ that allows a careers leader.

39:00
So it allows yourself to be responsive to the learners based on their learner voice and their learner perception.

39:07
So it's really important that you get that benchmark data for rolling it out in year 7.

39:12
And then allowing you to map and chart the progress and the interventions and the increase of knowledge and understanding of careers, next steps, pathways, etcetera, that your learners have as a result of you responding to the answers that they have provided for you.

39:29
Oh, it was careers partners.

39:30
Apologies.

39:31
So it wasn't the last one.

39:32
So yeah, we've got optimising careers partners.

39:34
And again, hopefully I've demonstrated how important that is that you can create this diverse and really rich little black book of business and employees that will support you in the programme that you want to run or programmes for your learner.

39:52
So really important that we keep that up to date.

39:54
We keep that as organic as possible.

39:58
So it's growing all the time.

40:00
And then what's coming soon, which is great, is the upload to careers partners.

40:04
So at the moment, a lot of you may well be storing your careers partners information on spreadsheets elsewhere.

40:10
There's going to be the option to be able to upload that into Compass+ as well.

40:17
OK, so look in this.

40:19
So there's a range of reporting features which I just mentioned about data visualisation.

40:23
I'm going to show you what they are in a moment.

40:26
So analysing the data obtained from Compass+ like this is here.

40:30
So all of those areas that we've looked at that you populate, you know, your learner information, future skills questionnaire, careers partners, interests and destinations.

40:39
The importance of gathering all that data and information is that it provides you with a really rich overview on your dashboard page of where you are succeeding, where Eraser's development are.

40:51
And like it is there, it can help you inform and evaluate your career provision and really allow you to be strategic and focused when you are making those changes and interventions.

41:02
And so where we'd find them all the four different types, we've got dashboard visualisations and evaluations.

41:08
So they're going to be on the dashboard page.

41:12
We can look at activities reporting and then we can look at learning reporting as well.

41:16
I kind of just touched on learning reporting and we've certainly looked at FSQ already, but just to show you where these ones are housed, if I just jump back into my demo account.

41:28
So on our dashboard page here to start with, we are going to have our first visualisation, which is our benchmark achievement.

41:36
So this is based off our termly compass evaluations that we do.

41:39
So we're putting all of that data and information into products will then give us this visualisation of where we are achieving our benchmarks and then where we need to be sort of quite strategic and focused to keep developing and addressing any areas.

41:54
It may well be that these areas of development link nicely to your internal leadership review.

42:00
It may be that these areas development link into your future skills questionnaire results and they're kind of underpinning support that if we're low in this area then that's because we're not maybe, you know, meeting the needs of all of our learners.

42:12
But the way we can do that is looking at the future skills Questionnaire data moving down, we can see how we compare against other schools in our area, in our hub or in our local area.

42:23
And again, this is a nice tool to sort of use.

42:26
So you can see at a sort of glance, you know, whether you are sort of ahead of national average, whether you're at where national average sits, whether you're below.

42:37
And it can be because sometimes if you are just individual and sort of, I wouldn't say institutionalised, but just look at your own results, you might not be sure whether that is good, that is bad.

42:46
Looking at other results.

42:47
It can be really, it can be a nice boost of confidence to know that you're doing well in certain areas that may then be sort of booking the trend in comparison to others.

42:56
So we've got this visualisation here as well, moving further down.

43:00
And again, this links to our activities.

43:02
So when we've, I've just showed you how to create an activity and the importance of having a plethora of activities in your plan is we can now see as a whole school how many, how many activities we've got planned, what benchmarks they achieve, what activities have been completed and benchmarked they achieve.

43:19
But what we can also do is we can look at the spread of how our activities are mapped out to the year group.

43:24
So we can see that in year 10, we've got 10 activities planned, OK, we've got 2 completed.

43:29
We could look at another year group.

43:30
We could look at year 11, we've got 5 activities planned and one complete.

43:33
So we kind of see, are we top heavy in certain year groups?

43:37
Are we lacking in others?

43:39
And it can allow you again, an overview thing, you know what I need to address that because that's not really helping our year elevens, is it?

43:46
Is it addressing their needs?

43:48
So a nice little visualisation, but again, this is driven from our activity section as well.

43:54
And then the bottom part here, which again, this links into our learning reporting is tracking and testing the intended destination.

44:01
Sorry, it's easy for me to say.

44:03
So we're looking at how our 10s are doing and what they are selecting.

44:06
So we've got learners going onto FE learners going on 6th form, learners are selecting other as a next step and an option.

44:12
And if we hover over the bar, it can allow us to see what that breakdown might be.

44:17
So, you know, apprenticeships, employment, vocation work, volunteering, whatever it might be, we could look at year 11 and it does exactly the same.

44:25
And what this nice little overview can do is if this section here, this first preference choices isn't 100%.

44:32
That means that not all of our year elevens have probably had that one to one conversation with yourself and I've identified what they want to do as a next step.

44:40
So those learners and we can look at that.

44:43
Those learners would be our learners that are at risk of becoming NEET because they haven't gotten, you know, a next step chosen.

44:49
So if this isn't 100%, it allows you to see that there may be work that you need to do.

44:54
Now a couple of the other areas that we could look at in terms of that data reporting was in our activities.

44:59
So if we go into your activities, so this is our activities plan, scrolling down a little bit, we've got activities reporting.

45:06
So this is one of the new features in Compass+ and it can allow you to really identify as those learners that may be missing out on certain activities that haven't attended.

45:16
We could look at how we have a spread of activities for, you know, certain characteristic groups like pupil premium, etcetera, free school meals.

45:25
So we can have a look and analyse and filter this data to whatever priority or request that you've got.

45:32
And you can start to generate reports that would reflect, you know, a main benchmark activity, who the providers were for our people with premium learners in year 7, that type of thing.

45:43
So we can start to pull that data out.

45:46
But again, this is only as good as the data that you put in it when you create your activity.

45:51
So this is about having all of our activities in one place.

45:54
So there was our activities report in there.

45:58
And then just in our learning reporting, again in our current section, I know I've just
twitched on this, but this is just to reiterate that we've got all of these options here where from the data
that's housed within our learner profiles, we can then start to extract it.

46:12
So again, we can look at what year groups have had guidance interviews, so we can kind of see whether
they've reviews the guidance interview needs to be held and we can then download that information and
then share that with those people that needs to see it.

46:28
So that could be where you say right within year 11 what learners have refused to a game, we could filter
onto a year group.

46:36
We can look and see within year 11 who's had one completed, who's refused, etcetera, who's got one to
take place.

46:42
And what we can then do is we can download that report in this section here and we can pull that data out
of Compass+ as well.

46:51
So there is obviously a lot to get through here.

46:53
So within this slide here, we feel that if we are optimising Compass+ effectively, we would be using all of
these sections here on our left hand side.

47:03
OK.

47:03
So we've looked at activities report and we've looked at learner reporting.

47:07
We've definitely looked at FSQ Compass evaluations as well and then the internal leadership review and
the importance of utilising all of these here.

47:16
And again, if we're at the stage that we're at the moment when we're doing this session, we should
certainly be using the majority if not all of these sections of Compass+.

47:24
It allows us to achieve all of these things here on the right hand side.

47:28
So if there was ever a reason to say, well, why should I do activities, learn FSQ, etcetera, these are our
answers.

47:36
So it's great evidence for us that if they come in and want to know who are your at risk learners and what are you doing to support them, FSQ data is perfect for that, drives targeted engagement with key stakeholders.

47:49
So we could look at our careers partners section and what businesses we have in there and how do we engage with our businesses etcetera.

47:58
We've got data for that ensure that careers provision aligns with wider institution priorities.

48:04
We can look at our internal leadership review and see where our action points from that, how do they align with how we want to move things forward in our institution.

48:13
So really, really amazing tool to house all of this data in one place so that you can then extract that at your will and really use it to support the careers provision within your institution.

48:29
OK, so an example of a user journey.

48:31
So if we were fully optimising Compass+, we should hopefully already you've done all of these things or be engaging with these.

48:37
So the self-paced learning that is on the Careers and Enterprise Academy.

48:42
And we're also hopefully utilising the webinar schedule that is housed within Compass+ in the help centre, looking at the bite size ones as well.

48:50
So really understanding how we can use all of the different areas of Compass+ effectively.

48:56
So we're using compass+ regularly using all key features.

48:58
So these are sort of some of our key features and we've also gone through them today.

49:04
And it's a case of hopefully using it little enough because the it's kind of like muscle memory.

49:09
The more you use something, the better you get at doing it, the better you get to doing it will then drive for your competence.

49:17
So you then can be confident that you know how to export that data, analyse it, use it to identify gaps or trends and then make changes based on that as well.

49:28
And then if we again, we are using all of these different areas, in compass+, we will be again, I'm going to say holistically doing our ongoing maintenance.

49:36
So you will know if something doesn't quite look right within compass+ and then hopefully doing something about it.

49:43
And we've got a little Compass+ housekeeping slide here.

49:45
Again, not going to read through all of these, but I'll just show you where you can find some of these things.

49:50
So checking that your learners, you know, this could be at the start of the year, checking that your learners are in the right groups, there's right teaching groups, if there are any that look like they're out of place or if there any learners that aren't even assigned doing something about it, MIS integration part on the navigation bar, making sure that the details in there are correct.

50:08
So that is, you know, do we have, if there's any issues, have we got details for somebody to be contacted?

50:14
Making sure that if we're in touch with our IT department, our manager, that, you know, there's emails are whitelisted.

50:21
Certainly when you're launching future skills questionnaire that learner emails are in the right section and getting pulled through.

50:27
We've then got down in the bottom section here we've got our user management section, making sure you've got as all the relevant people on our products and on the system.

50:39
And if not putting them on and if there's ones that have left, taking them off, completing our evaluations, internal leadership reviews, termly and annually updating activities, lots of different things.

50:50
And if I just show you for an example, if I go back into this section here, and if I wanted to know within year groups, if, excuse me, if there are any learners missing, there's a little button here at the bottom that says year group missing in MIS.

51:10
So I've got 1 learner and this one here is Freda Alexander.

51:14
She isn't attached to any year group.

51:15
So this could be just a simple bit of housekeeping that I need to make sure and I could get in touch with my IT manager because it means the information pulling through from MIS is missing.

51:25
Because then if I want to send out questionnaires to her, to Freda, she's not attached to any year group, so she's not going to get anything.

51:32
So again, it's just about really keeping everything neat and tidy, everything all in one place and doing your general housekeeping so that you can be confident that all of the data when you do start to analyse it is up to date and is accurate.

51:47
OK, so a little bit of what's coming soon.

51:50
So I've mentioned some of the, well, I mentioned one of these already too, actually.

51:53
So the future skills questionnaire, custom groups, they are, that's not too far away.

51:58
So that when you've done the questionnaires, we can then create custom groups directly from that and that'll save you quite a lot of time.

52:04
Careers partners upload another great 1.

52:06
So if you've got your own data and information housed in a separate area, a separate file for your careers partners, then you can now upload that.

52:15
And it's great to have everything all in one place.

52:17
So like I've demonstrated earlier, you can just attach partners and businesses at the click of a button to the activities that you're creating.

52:24
Bulk updating of activities.

52:26
And that is again, to change activities from, you know, plan to complete.

52:31
We can do that as a bulk now and then also our activities upload and the little article here.

52:39
This will be something that we would suggest saving to your favourites.

52:42
You can keep accessing it because all of these things will be coming at different points and there'll be updates on the help centre articles within product that keeps you aligned with that.

52:54
OK, so training resources.

52:56
I've showed you the have actually, I'm thinking, I've showed you the help centre articles.

53:01
I've just mentioned them.

53:02
So our help centre articles are housed within the products.

53:06
And again, it's about going to that section if you have any problems using the help centre articles first.

53:12
So trying to solve those issues and problems yourself before reaching out to Tahmid and the team for that customer service support.

53:20
We've got the webinars which again, we mentioned earlier that if we were fully optimising and utilising Compass+, we would probably be engaged with the webinars, both deep dives and bite size.

53:31
We've got the self-paced learning, so that is accessible through the Careers & Enterprise Academy.

53:35
So going on there and then accessing that self-paced learning which allows you again to build that confidence and competence in using the products that you can get the most out of it.

53:44
And then with the bottom one there, we always advise if you are having any problems, any issues to reach out to your ECS.

53:51
They're an absolute front of knowledge and are there to support you so that you can then overcome any challenges that you may be having.

54:00
But they can also, you know, they've got a great network, so they can put you in touch with the schools as well if we need that sort of peer-to-peer support.

54:09
OK, So what we've got here, the last few slides just to bring things to a close.

54:13
We've got our careers leader training, which is our fully funded, which is the fully funded programme accessible via the QR code there.

54:20
And this programme's put together, you know to help you be the best that you can be as a careers leader in your job.

54:27
Now the landscape of careers, leadership of careers changes all the time.

54:33
And you've got so many hats that you need to wear that this training will hopefully allow you to be really focused and strategic on what you need to do 1st and then sort of helping you be more efficient with your time within your sort of role as careers leader.

54:50
We've got our wider training offer here.

54:52
And again, this is accessible through the Careers & Enterprise Academy.

54:56
So again, access via that QR code there.

54:59
And this kind of is the self-paced learner.

55:00
So you go on and you can log on to all of these different training options and really start to develop and grow your knowledge and confidence in all of these wider areas of careers.

55:10
And again, this could really support you in just understanding the expectations and the requirements of you within your role as well.

55:20
OK.

55:20
So just before we come back to Tahmid, if I could ask everybody that is still on the call today, if you could access the QR code there for me and if you could leave any feedback from today, it will be gratefully received.

55:34
So we, we know that your time is really precious.

55:36
So when you come on to these sessions, we want to make sure that you get the most from them, even when we do have some slight IT hiccups.

55:44
So again, that's just to prove that we are genuine and that nothing's pre planned.

55:50
It is always going to trip you up when you least want it to.

55:52
But hopefully today's session has kind of shown you all of the different areas of Compass+ and how utilising them all effectively, you can optimise your time and efficiency of using the products to get the most back out of it.

56:05
But if there are things that you would like to have seen covered that weren't, please leave the feedback to reflect that because we can always then change things to address those needs moving forward.

56:16
But also if it has been useful, if it has been beneficial, I know it's been quite whirlwind because there was a lot to get through.

56:22
But if it certainly helped you just understand and be able to navigate certain areas better moving forward, then please, again, leave the feedback to reflect that because we can also then when we're doing things right, we can duplicate that moving forward, almost take a copy and paste.

56:36
So again, excuse me again, can't thank you enough for coming on today.

56:42
I really do hope that you found that useful.

56:44
Tell me just before we close off as are there any outstanding questions?

56:47
Because I know I can see it looks like it's been busy in there for me.

56:50
There's not any outstanding questions.

56:52
I'll just be contacting Stephanie after this session.

56:55
But yeah, that's all.

56:56
Thank you, Pete, thank you very much.

56:59
So yeah, everyone, thank you so much for joining us and hope to see you on one of our webinars soon.