

Webinar Exploring the key features of Compass+

0:00

OK, good afternoon everyone and welcome to our webinar this afternoon on exploring the key features of Compass+.

0:07

Thank you for bearing with us just for a few moments there while we waited for some of the registered participants to join.

0:14

Just to let everybody know that today's webinar is being recorded.

0:18

So if there is anybody that has registered and for any reason they haven't been able to attend today, then they will still get a copy like yourselves of the webinar in the post session comms.

0:29

So just to get started, quick introductions my name is Peter McKinney.

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I am a Compass+ trainer for CEC and I lead on our virtual delivery programme.

0:39

I also assist with some of the face to face delivery that we hold as well.

0:43

So some of you that are on the session today may have already met me joining me today as well.

0:48

I have Tahmid who is part of our customer advisor team.

0:52

Tahmid, would you like to just jump on and say hello?

0:55

Good afternoon, everyone.

0:56

My name is Tahmid.

0:56

I'm a part of the CEC customer service team.

0:59

If you guys have any questions regarding today's session, please do leave it in the Q&A down below and I'll be more than happy to help.

1:05

Thank you.

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1:06

Perfect.

1:06

Thanks very much for that, Tahmid.

1:07

So, yeah, just to reiterate that Tahmid is going to be supported today with the group chat and the Q&A.

1:12

So as I'm going through the slide deck or the demo, if there are any questions at all that you have or anything that you're not sure of, please feel free to drop that in the Q&A and the group chat.

1:24

Likewise, Tahmid will also be dropping links to the different areas of the product and links to sign up to future events within the group chat and Q&A as well.

1:34

So please keep an eye out for those as we go through the session today.

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So just to touch on our learning objectives.

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So this is really what we want you to get from the next hour with ourselves.

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So we want you to go away or we want to certainly identify and show you where you can learn about the key features of Compass+.

1:52

So how you can highlight the different areas of functionality of the product and how you can then use them sort of optimally so that you get the most from not only the product itself with your time when you're using it.

2:05

Secondly, there we want you to understand the value of inputting data out.

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To do that it can identify and help you identify trends and patterns in your career's provision.

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But as Compass+ is a data-driven product, it's only as good as the information that you put in there.

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So really highlighting the importance of having good high quality data input into the system and by doing that the information and reports that you can gain as a result.

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And then the last part there with all of our training, both face to face and online, we always showcase how we can provide you with further training and further support.

2:42

And today we will do that.

2:43

We'll leave that towards the end.

2:45

So highlighting any areas within the product or areas that you can go to if you do need further training on support.

2:52

Again, with this being sort of we call it kind of like an introductory webinar, there may be people that are on the session today that are at different points of that sort of careers leader journey.

3:03

So we try to cover all of those aspects to provide that support for you.

3:08

OK, so I'm just getting started with today's webinar and then the slide deck.

3:13

So for those of you that are quite new to using Compass+ as a tool, this is just a nice sort of high level overview of what it is as a product.

3:21

So you can see there and highlighted nicely.

3:24

It's a free digital product that enables you to benchmark track report on your careers provision.

3:31

The lights is there right down to that individual learner level.

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So we can really get that granular detail from the information that's in the product that really does allow you to make timely interventions to support those learners that need it.

3:44

And also to critique your career year's plan and make sure that it is diverse and meets the needs of all of your learners.

3:51

It allows you to certainly make strategic decisions as a school and it is and as an institution like it's got there.

3:59

And so through some of the different elements and functionality of the product, it allows you to do that.

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4:05

So it can highlight action areas that you may need to sort of develop on.

4:09

And through some of the visualisations, you can certainly see how you are tracking and monitoring towards achievement in certain areas of careers and allow you to maybe be more strategic with where you sort of deploy your time and energy and resource and the product allows you to do that.

4:28

So this first slide here and really, really love that the quote on the right hand side, this was taken from a career leader who has used the product and has sort of great experience of it.

4:37

And they feel and we certainly agree that Compass+ allows you to create an institutional memory.

4:43

So it's about avoiding that single point of failure.

4:46

So having the right amount of users on the product and the right amount of information that's going in there allows you to sort of create that legacy within your school and your institution whereby as people do come and go, that you still have that sort of institutional memory of your careers and the progress that you are making within that as well.

5:07

How it does that is with some of those things on the left hand side, and I'm not going to read all of them, but we'll just touch on a few.

5:12

So let's say for the top and we'll go top, middle, bottom, and let's go be strategic first.

5:16

So using some of the different functionalities of Compass+ things like your Compass evaluations, your internal leadership reviews, it allows you to use the strategic parts of the product to make those decisions based on the outcomes of the information that you're putting in there.

5:33

So through your evaluations, through your internal leadership reviews, you will get information presented to you in a way that can highlight where your areas of development may be or areas that you need to focus on more than others, and allows you to then put a plan in place to sort of address those.

5:50

If we go middle now and then let's look at evaluate, analyse and plan.

5:53

So gain through elements of Compass+ like future skills questionnaire, it allows you to look at how your careers events and your careers plans are hitting the mark with your learners.

6:05

And it allows you to really evaluate the impact that that's having and then be able to sort of analyse your activities,

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your careers partners and are they aligned with what your learners are sort of seeing, they expect in terms of providing them with support for their careers readiness.

6:22

So it really does allow you to understand, like it says, they evaluate and analyse that data so that you can then meet the individual needs of all of your learners and really have that robust career plan that does support that careers readiness.

6:37

And then if we go bottom centralising your careers partners, there is a section within Compass+ called careers partners that allows you to store all of your contacts.

6:47

So we call it your little black book or your database of businesses and employers that are happy to provide that support and guidance with your careers plan.

6:58

And really does it allows you to sort of build out a very diverse activities plan for that academic year that can meet the needs of all of your learners.

7:08

Now, having them all in one place is really great because at the click of a button as you create activities, you can just attach those careers partners to that without having to input lots of details in there.

7:19

Also, once you do have all your careers partners into your system, into your product that they're there to stay they're not going to be shared with any nobody else because of sort of GDPR and logins and things.

7:30

So they're there for you to be able to use.

7:32

And again, coming back to sort of that institutional memory, the more people that you've got on your Compass+ account, they all come with their own networks and their own sort of backgrounds and experiences whereby they can input that information as well.

7:47

So really, really great resource to have within Compass+.

7:51

And again, once you know those people, if they do leave your institution and your school, that those careers partners, they stay there, they stay within your account.

8:00

And so therefore again creating that sort of institutional memory that you can sort of fall back on.

8:07

OK, so the value, so looking at and again I won't touch necessarily or go into detail on all of these, but looking at the value of using Compass+ and sort of the different areas of it.

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8:17

So we've got there in the top right hand corner the future skills questionnaire.

8:21

So this allows you to track and monitor the the careers readiness of your learners.

8:27

It really allows you to authenticate their learner voice.

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And from that end, it allows you to really meet the individual needs of your learners based on what it is that they're telling you.

8:38

So being able to react in a timely manner to areas of your careers plan or programme that need tailoring towards individual learning needs.

8:48

The Future Skills questionnaire allows you to do that.

8:52

If I just go down into the bottom right corner there, impact evaluation tools already embedded into the products and we've got no need to reinvent the wheel.

8:59

So we've got things like the compass evaluation tool that's in there that allows you to monitor your progress towards the Gatsby benchmarks and and how you are tracking there and again, identifying it.

9:11

And this comes back to that strategic element identifying the areas that you may need to develop.

9:17

And if you are struggling with that, then you can reach out to your hub support for that, where they may be able to sort of create a space where you can get peer-to-peer collaboration happening within your hub.

9:30

And so that evaluation tool is really, really beneficial and it allows you to sort of be quite strategic in your decision making around that.

9:38

If I then jump to the bottom left, we've got that range of reporting functionality so that the product team within CEC are always trying to develop new ways that you can that they can help you extract information and reports from Compass+.

9:54

And currently at the moment there are lots of different ones.

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9:57

We've got our activities report and we have got our learner report and we've got future skills.

10:01

We've got internal leadership review, we've got Compass evaluations.

10:05

There are so many different areas of the product that allow you to extract data that can then help you support your individual learners.

10:13

And then also streamline and make sure that your school and your institution is moving in the right direction in terms of having that sort of distributed leadership of careers as well.

10:24

And then in the top left corner, we've got easily communicate progress and performance to wider teaching and supports that again, that links into having an effective user management within your Compass+ account and allowing teachers to have access to that learner information so that they can again, track, monitor and provide guidance to the learners and also parents around the activities and events that learners are taking part in.

10:49

And then also what that like wider, sorry, labour market information looks like as well.

10:54

So there's lots of ways that we can use Compass+ to sort of really allow you to have that targeted support for your learners.

11:07

So just to search on, this is a new slide now and off the back of the new statutory guidance that was just sent out by the partner of education.

11:16

And it's just really a nod in the direction that they acknowledge that Compass+ as a tool and as a product really supports the development and the progress that learners can make in terms of careers within your schools and your institution.

11:30

So it's acknowledged that Compass+ makes it a lot easier for you to target and personalise support.

11:37

Again, that is through all the different areas of functionality of which we will demonstrate, or I will demonstrate some of those today, but it's just really to highlight the Compass+ as a tool, it is recognised as a way that can help you to track, monitor and evaluate the progress of your learners and your careers programme.

11:56

And it does that by like it is there integrating with your own schools MIS systems.

12:03

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So therefore allowing that data transfer so that when you do log into Compass+ that you've got that timely up to date relevant information that again then allows you to sort of really meet the individual needs of each of your learners.

12:18

Moving on from that kind of a seamlessly moving on.

12:21

We've got a webinar that like it says on there is due to be run by myself on the 17th.

12:27

So we would love to see you along at that webinar.

12:30

And it's going to be, I'm highlighting how the new updated statutory guidance for careers aligns with Compass+.

12:38

And so I'm just allowing you to see where those new areas of guidance can be used and sort of highlighted within Compass+ as a product.

12:47

We're going to run a webinar for that.

12:50

And just really as a little caveat that if you are watching this as a recording.

12:55

And so then if you're watching a recording even of the webinar on the 17th, you can view the recording of the statutory guidance webinar as well.

13:03

And that will be available in the help centre.

13:04

And I will show you at the end of today's session where you can then find that.

13:09

But just again, another nod in the direction of the acknowledgement that Compass+ makes it easy for you to target and personalise your support and allowing you to really and an individual granular level track the the progress and the careers readiness of your learners as well.

13:28

So linking on from that as well.

13:30

Again, so we've got obviously that there are different people that should be involved within careers.

13:36

What we've got here is the different stakeholders and the kind of capacity that we see there would be involved in

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using Compass+ with so that title at the top there, you know, around careers being a whole school shared responsibility.

13:51

It really careers should not just fall on the shoulders of the careers leader.

13:55

It should be a shared responsibility and it should have sort of distributed leadership in terms of roles and responsibilities within careers, within your schools as well.

14:04

And we're looking at here the different ways that some of the stakeholders may use Compass+.

14:09

So we've got sort of those that we feel should be engaged age with the product actively in the top 2 sections and then in the bottom 3 sections, those that can really benefit from having an awareness of the information that's stored in the product rather than actually using it.

14:24

So if I just touch on a couple, the top one there we've got SLT line managers again, making sure that they have access and sort of site of all of the different things that's taking place within Compass+ allows them to keep careers high on any agendas and any meetings that they are going to.

14:44

And they can really push forward the importance of embedding careers and careers provision into curriculum and into your schools.

14:52

And by having allowing them to have access, direct access to that information, to that data, they can see the progress that you're making in terms of learner support or benchmark achievements.

15:05

But on the flip side of that, they can also then see where you need support, help and extra provision in order to really hit those high levels of careers provision and support for your learners.

15:16

We've also got there the careers advisors SENco's, pastoral support, teaching staff as well.

15:21

I know that's in that top section, but having those people on your Compass+ account, they can really help you as careers leaders to take on some of those administrative tasks.

15:31

Some of those tasks that can be quite time expensive and can stop you as a careers leader really doing some of the data analysis to see where you need to provide some support interventions, etcetera.

15:43

So having those people on your Compass+ account does allow you to sort of lean into that and and let them take some of the time pressures off you by entering activities, by creating evaluations, by doing 1 to 1 guidance and updating learning profiles in that respect.

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16:01

So again, taking some of those tasks off you, allowing you to then really do some of that data analysis and dig deep into sort of where things are working well, but then where things need to be slightly improved as a result.

16:15

Looking at the bottom 3.

16:16

So these are the stakeholders who we see as having access to maybe the product, but not necessarily in a manner whereby they can edit or alter any data.

16:26

So it's really just to be able to look at the data and hopefully highlight and share where you're making great progress.

16:33

So for example, link governors and ECS, allowing them to have access to your data so they can see where the great work is that you're doing.

16:42

But then touching on the link governor role there where they can then and start to maybe hold, hold teaching staff or members of staff to account if there are things that should be done that aren't being done.

16:54

And they can see that as a result of being able to view that data we've got at the bottom there and parents and carers.

17:01

So again, I really feel as though these are the missing link within sort of the whole sort of education element in that you do all of the hard work with their their sons and their daughters at school.

17:14

And then once they have left your schools and your institutions for from a home perspective, keeping parents and carers up to date with all of the things that is happening in terms of events and activities you have planned for their children.

17:27

But then also keeping them up to date with what the local labour market information looks like, what the opportunities are for their sons and their daughters once they do leave your schools institution.

17:37

And having them engaged within that element really does allow them to pick up that side of things when the learners are at home, allowing for that sort of motivation.

17:47

And then that support from a home environment is really key in terms of the learner engagement when you have them within your school and your institution.

17:55

So keeping parents and carers up to date.

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17:57

And that can be done through the learner reporting section now where we can share that information around all of the events and activities that their sons and daughters have maybe taken part in.

18:08

And not only that, inviting parents and carers along to some of the activities as well.

18:12

So having that parental engagement, which is obviously quite a big requirement now is really key as well.

18:18

So those are just some of the the different stakeholders that we feel should be involved certainly within Compass+, all the information that's held within Compass+ as well.

18:28

And if I just come back to that title at the top in doing that really does embed the sort of the whole setting shared responsibility of careers, allowing everybody to have that sort of active role in careers within your schools and your institutions.

18:46

OK, So what I'm going to do now is I'm just going to jump into my demo account and kind of almost take us through step by step from a standing start almost.

18:54

If you were new to using Compass+ and wanting to know where you should go to 1st.

19:00

I'm going to start for whatever better phrase at the start, at the beginning.

19:05

But then I'm going to move through some of those different areas of Compass+ that can really be beneficial to you in terms of information that you can get from the product.

19:15

So I will just jump into this slide here.

19:19

So hopefully everybody is on the session today.

19:22

You are familiar with this screen, even if you are quite new to using Compass+ or quite new to being in the role of careers.

19:30

So when you do get your logins, everybody, this is what you'll be presented with when you log into your account.

19:35

So this is what we call your dashboard page or your landing page.

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19:39

On the left hand side here we've got the navigation bar and within each within the navigation bar are all of the different areas and elements of compass+ that you will need to use.

19:48

Now it should be said at this point if you are new to using Compass+ you 2 being in the careers role that there is not the expectation that you'd use all of these straight away, but certainly you.

20:00

We would use those that are relevant to yourself and hopefully through this demo now I'll be able to show you certainly what way you should go in kind of in what order you should use things.

20:11

So to start with, to start with what we feel and certainly what I feel is the most important part is getting users onto your system, onto your product.

20:20

So the more people that you have using Compass+, the easier it will make your job.

20:26

And where we do that is up in this top right hand corner here.

20:28

So we've got the little plus button.

20:30

If we just click into that, that will give us this drop down menu.

20:33

And what we're interested in is user management.

20:36

And once we've clicked into this in the user management section, this will bring up everybody that is currently active within your Compass+ account.

20:45

What we could also see here and quite importantly is there are rules that you can attach to people's usage of Compass+.

20:52

One of three and now hopefully people that are on this call today, you are on as an admin.

20:58

Admins have complete autonomy of the product and you can do pretty much everything.

21:03

You can create users, you can do evaluations, you can create reports, you can add activities, edit learner data, etcetera.

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21:10

And what we always advise is that within your own school or institution that you have at least two admins on your account.

21:17

Reason for that is that you know you are allowed holidays.

21:21

You may also be sick from time to time.

21:23

And if you are off that having another admin that things don't then ground grind to a halt and so that things can still function in your absence.

21:32

So we always say to have at least 2 admins.

21:34

The next one there is the editors.

21:36

Now the editors, these would be people like your pastoral support, your SENcos teaching staff, any admin support that you may have within your school if you're fortunate enough to have that.

21:46

And the editors, they can like it says that they can create evaluations, they can create activities.

21:50

Very importantly, they can create activities and they can then sort of generate some of the reports as well.

21:56

So these are people that you do want to be actively involved more.

22:01

So even if it's just for that creation of activities, really important, if you can get teaching stuff on there, you know, they may just invite a speaker in, a maths speaker or a science speaker to do a talk to some of the learners and they might not think of that as an activity.

22:14

And it's trying to get that mindset of whenever we are doing something with our learners that we capture it within our activities just so we can sort of showcase that diverse level of support and interaction that we're having or providing for our learners.

22:31

And then the last one is a viewer.

22:33

OK, now the viewer there may be your head teacher, they could be your governors, they could be Ofsted.

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22:39

And these are just people who you want to have access to the data, but not to do anything with it, just purely to look at it and and sort of see and hopefully look at the progress that you're making with your learners, with your benchmark achievement, etcetera, but certainly not where they can start to create things.

22:54

So those are the three roles and how we would then create them.

22:57

Everybody is just in this top right section here.

22:59

Just in click, click.

23:00

Pardon me, let me tell you then just click into create a new user.

23:05

You would then type in their e-mail address.

23:07

Normally this would be the school e-mail address.

23:09

And then you put in the corresponding details, first name, last name, job role within the school, if there's a management level attached to that.

23:16

And then most importantly, institution level, institution role, sorry.

23:20

And that is then the role that you were going to assign to them to be able to use Compass+ with.

23:26

So you got admin, editor and viewer.

23:28

Once you click create, that will send an activation link through to that e-mail and then they just click on activate and they've got then access to the system.

23:37

Just to point out here as well, use passwords will be needed.

23:41

And again, this comes back to the sort of GDPR compliance element.

23:44

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We want to make sure that only those people that you allow access to your system have access to it and therefore having access to that learner data and information as well.

23:55

So you do very much control that.

23:57

Now as is often the case, staff do come and go.

24:01

And if you do have a member of staff that leaves all you then need to do in order to control their account is you just click into this button here, you would deactivate their account and then that will reduce their ability to be able to access that information that's within your product.

24:18

So this this element here would absolutely be my first point of part, of course, sorry.

24:23

So getting people onto your compass product compass system is really key.

24:29

And the more that you've got on there, honestly the easier your job will be because if you've got teaching staff that are creating the events and the activities, that is absolutely saving you the the job in doing that as well.

24:41

So that is where we would add in our users.

24:45

OK, so that's in that top right section.

24:47

The next thing that we would always advise to do and certainly as a requirement is your compass evaluations.

24:54

Now these are completed termly and where we go for them is into the evaluation section.

24:59

So we're just going to work our way systematically down this navigation bar today.

25:04

So if I click into evaluations, we'll notice here and I will touch on internal leadership review as well.

25:09

We've got 2 sort of types of evaluations.

25:11

The data within both of these are then presented in a very, very similar fashion.

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25:15

And that is intentional to sort of gain that sort of familiarity within the product, but within your Compass evaluation.

25:22

So we want to complete these.

25:23

And again, if you are quite new to these, I'm going to show you where there are some resources to help with this.

25:29

But just clicking into Compass evaluation takes us to this page here.

25:33

OK, Now this is where we would start our evaluation.

25:37

OK.

25:37

But if you want new to using Compass+ and certainly new to during your evaluations, what I would advise is using the guidance that we've got here.

25:47

So if we click into this little hyperlink key which says Compass evaluation section, OK, it will take us to this page here, which is part of our help centre and has lots of hyperlinks and and help resources.

25:59

What we're interested in is the Compass evaluation type questions.

26:02

So we're going to highlight or click into that and then we are going to click into compass evaluation questions for school because we're a mainstream school or that is certainly what my demo account is set up as.

26:12

So I'm just going to click into that.

26:14

And what this is now doing everyone is this has given me a PDF version of all of the questions that I need to complete when I do my compass evaluation.

26:23

And I want to input that information into the product.

26:26

So I'm just going to scroll through to give you an idea and a bit of a flavour as to what those types of questions are.

26:31

And then hopefully when I do start to do the evaluation, you will see the sort of CDs in the product as well.

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26:38

So all the different questions.

26:39

So if you are new to your role, what I would suggest is printing this outgoing to, let's say a member of SLT or certainly somebody that may have done a compass evaluation previously and sitting down with them and annotating this print out now.

26:52

If you, you know, you can just circle this sheet here.

26:54

And once you've got all of the different areas of if you keep this evaluation completed on your on your print out, you can then go back to your computer, sit down and then start to complete your evaluation knowing that you've got all the information that you need because there'd be nothing worse than coming to do your evaluation here, clicking start new evaluation.

27:17

It says it gives you some background information.

27:19

It lets you know that it'll take about 30 minutes to complete in total, which is probably about right, certainly when you are doing it for the first time.

27:27

And if you click into next, it will now take us to this form here.

27:31

So we've got our a part form, which represents all of the different Gatsby benchmarks.

27:36

We've got our little toggle bar here, which will move along as we start to complete the questions.

27:40

But let's say we're just going to start to highlight this.

27:43

I am the careers leader and then we move our way through.

27:46

Now if I go back to the PDF, we'll notice the very first question.

27:51

It's obviously said here, please state your job title.

27:54

I've just answered that on the previous part.

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27:56

The second one is which year groups attend and then the numbers.

28:01

Now if I go back into this, a really, really handy tool here or really handy part of Compass+ is that as it syncs with your MIS system overnight, it pulls through all of that learner information, all of that learner data and populates it into Compass+ for you.

28:15

So it saves you having to go and gather all that data from the heads of year, that type of thing.

28:21

So as you go through, click next again and we can see here, this is our first part.

28:26

So is your careers programme written down?

28:29

If you've got all of this annotated, you can now just easily click all of these answers because they're on the sheet in front of you and start working your way through.

28:37

There'll be nothing worse than getting to this point and then go and does your school publish its careers programme on its website.

28:43

If you haven't already got that proprietary information like, oh, I'm not really sure.

28:46

You have to go away, come back.

28:48

And it's about saving yourself time, being more efficient so you can work your way through.

28:52

I'm not going to do a full evaluation.

28:54

But if, let's say there is an emergency in school and you need to go away and address it, then you can save and complete the evaluation later.

29:03

And it will bring you back to the question that you left.

29:06

So if I Scroll down a little bit further here, I'm still in the evaluations page.

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29:10

We can see here the 5th and the 6th.

29:12

This is the evaluation that I've just started.

29:14

So let's say the emergency at schools happened.

29:17

I've addressed the need and I'm now coming back and I'm ready to complete my evaluation.

29:22

Got a bit more time to do it now.

29:24

I would just dip into my latest ones who are clicking the little plus button in the actions.

29:29

I can resume the evaluation or I can remove it.

29:31

Not really sure why we'd want to remove it, but that is an option there if you want to click resume.

29:36

And what you'll find is it takes us back to the very last question that we were answering.

29:39

So it's a really handy tool there so that if you need to address all the needs within your school, because I appreciate that you, most of you on the call today probably wear more than one hat at your school that you can do that and then come back and complete that when your time allows.

29:56

So let's imagine that we have completed our compass evaluation and then we want to look and see what that data tells us.

30:03

So scrolling a little bit further, the top section here, those will be all of your evaluations that you've got in progress.

30:09

Hopefully you would only ever have one.

30:10

I've got 3 because it's just a demo count and they keep adding as I go through them.

30:15

Any evaluations that you've already got complete will sit underneath.

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30:18

OK, and this is in chronological order.

30:20

So your most recent will always be at the top.

30:23

And if I click into the actions, we've got a few different options.

30:25

So I can copy the links and send them on to, you know, other colleagues I can send them on to members of SLT to head teacher, that type of thing.

30:35

So it's a really nice little tool to be able to do that.

30:38

Now, what I can also do here is view the results from my latest Compass evaluation.

30:44

If I click view, Compass does this for me.

30:47

It presents them in a lovely format and we can see, and I'll just Scroll down, these are all of the benchmarks and based on the information that I have just input into Compass+, but this is the representation of that.

31:02

So I can focus on any particular benchmark I want to.

31:05

So let's say I look at benchmark 3 here.

31:07

At the moment I'm at 54% complete, but if I want to know how I can increase that, if I click in the short details Compass gives me, Compass+ gives me a little bit of a breakdown into that subset of criteria that underpins Benchmark 3 and allows me to see where I'm achieving and where I still need to sort of do a little bit of progress.

31:27

So we can see there are some elements that I've achieved within Benchmark 3 and that's identified with a little green tick.

31:33

Other areas that I haven't even addressed at all, and that's with the cross or there are some areas that based on the I've put in, it's saying that I'm making progress, but I still need to do a little bit more.

31:44

So for example, raises the aspirations of all students.

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31:48

I'm in progress with that.

31:49

And it may be that I sort of pick off the low hanging fruit.

31:52

And I think right, you know what, I'm going to do something about that.

31:55

I'm going to create an event, I'm going to create an activity for my learners that's going to help raise their aspirations.

32:00

So we can use this data and information straight away to be able to identify where we can provide some more support towards our learners and then in turn allowing us to further achieve our benchmarks.

32:13

Now I'm just going to touch on the internal leadership review, just in one moment, but I just want to acknowledge that once you've completed your compass evaluation and you do these termly, this data here, this will be a representative of your most recent evaluation.

32:30

So whether that was yesterday, last week, last term, this information here will give you that visualisation of how you are tracking against your benchmarks as per the latest information you've input for your evaluation.

32:43

So this is certainly one of the strategic elements of Compass+ that allows you to look and see where you are quite low on some of your benchmarks or certainly where you are doing quite well and allowing you to think right.

32:55

We need to apply some resource and budget some time into addressing some of these needs and certainly allows you to be more efficient with the way that you sort of utilise your time.

33:06

We can, if we want to generate a report for this, so we can just click on generate report.

33:12

Compass+ now provides us with a lovely PDF that we could then take to senior leadership team to, you know, again to ask for that extra resource and extra support.

33:21

We can highlight you.

33:22

Look, we are doing well in certain areas, but there are others that we need to progress on.

33:26

So that's a lovely way of being able to see that visualisation.

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33:30

I'm just going to quickly touch on the internal leadership review now.

33:33

So this is part of the careers impact system and it is that self reflection model, again, a very strategic element of Compass+.

33:41

It's that self reflection review that allows you and all of you, the people that's involved in careers within your schools to sit down and really agree on where you feel the distributed leadership of careers and careers provision sits within your school and the way in which you can then move that forward.

33:59

So in, in Section 1, there's three sections here.

34:02

The first one gives you that proprietary information about what you need to do when you're going to start to engage with the internal leadership review.

34:09

If I just quickly touch on this, it shows you, I just keep scrolling down the JPEG is not working there.

34:17

And there is the six themes here that would normally be in and it would say the themes one and two we consider to be the bigger ones, which link to things like Benchmark 1 and Benchmark 3.

34:28

And you've then got the the first access to the maturity model of which you do your scoring against.

34:36

We've then if we move further down, we've got suggested people who should be involved in your internal leadership reviews.

34:42

And this is certainly a review that you should be taking quite seriously.

34:46

So you involve the right people because you want the right input into the review.

34:52

We've then got possible case studies of ways that you may go about carrying out the internal leadership review.

34:57

Again, these are not exhaustive, not sort of verbatim, but it's certainly suggestive.

35:02

And then once you have done that, I'm just going to come back to this part here.

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35:07

If in Part 2, this gives you the actual maturity model itself.

35:11

So there are the statements down the left hand side.

35:14

And then as a group or of career of leaders within your school and anyone involved in careers, you then read the possible areas that you would feel your skill sits at and then start to sort of map yourself against that.

35:30

So you would read the first statement and then see which one of these four statements matches where you feel you are within your school.

35:37

You would then do that for all six themes.

35:39

And once that's done, you would then input that data information into the product.

35:45

And it goes in a very, very similar manner to the way that you would input the information into your compass evaluation as well.

35:55

So you can see that you would just click the boxes that are relevant to yourself and then that information goes in.

36:02

Once you have done that, your information would then be presented to you down the bottom here you've got your in progress reviews, if you've got any in progress that you need to complete and then very similar to your compass evaluations in chronological order, you've got your most recent ones at the bottom.

36:18

You can then view your responses by clicking in here.

36:21

And then this gives you an indication of the areas of strength which are indicated in teal or green, and then the areas of development which are in the sort of the yellow and the amber.

36:31

Now, the internal leadership review is a really, really valuable model that allows you to assess the distributed leadership of your school and in those areas that you need to develop, it allows you to sort of create action plans to map against that.

36:49

So a really, really important part of Compass+ to take on.

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36:54

And if you're not already thinking of already doing that, it's something to certainly consider to be doing quite soon.

37:00

So I'm just going to now move into activity.

37:02

So I'd use the compass evaluation to identify areas that needed sort of development or that I could sort of work on.

37:11

And one of them was Benchmark 3.

37:12

And so I'd said I want to create an activity that addresses the need for my learners or raises their aspirations.

37:18

So all I would then need to do is go into my activities.

37:20

I'm just going to create an activity from scratch in here.

37:23

And so I could just call this aspiration raising.

37:30

OK, so that's the name of the activity I'm going to create and know that it is going to be mapped against Benchmark 3 and aspiration raising because that's where I got the information from within my compass evaluation.

37:41

So you can see here where the different parts of the product all start linking together.

37:46

I then I'll just put generically, Mr.

37:48

Smith, it's going to be the school lead.

37:50

We're going to run this activity tomorrow and I'm going to start it at, let's say we started at lunchtime and we'll run it till 4:00 in the afternoon.

37:59

All I then need to do is add in the learners that I want to attach to this activity.

38:04

So let's say I add in an entire year group.

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38:08

So I want to raise the aspirations for my year 10's and I've literally at the click of a button there, I've just added in my entire year 10.

38:16

And if I want to see who's included in that, I just click on the little pencil button, click expand, and then Compass+ shows me who all of my year 10s are that are within that particular group.

38:28

Now again, depending on who I want to invite along in this section here, this links into my if I just scroll up a little bit careers partners section.

38:38

So if I click into this little box here, all of these people here or businesses here are all of the businesses that are housed within my careers partner section and have said that they will happily support our careers at school.

38:52

And so I reach out to them and I'm going to invite ask apprenticeships along if we've got any alumni in here.

38:58

These would be great people to bring along to any, any events, certainly for aspiration raising.

39:05

So let's just say Debbie Brune, you can add in as many as you want.

39:09

And again, this is another indication of where parts of the product really link nicely together.

39:14

So by having the information already saved in careers partner section at the click of a button, when I want to create an activity, I can just put them in there as well.

39:23

And once I'm happy with that, I can just click save activity.

39:26

Oh, there's a problem.

39:27

I wonder if that's because I'm adding in the learners and I would just, I'll deselect those loans.

39:35

But once you click save down the bottom, everybody, that activity would then be housed within your activities plan within Compass+ and what you can then do is you could click into view activities and you'll be able to see that sitting in here and it'll be in your planned activity section.

39:52

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But it was just to highlight how using your evaluations to identify some of the areas of development in the benchmarks, how you can then map that to.

40:01

Create in particular activities and the creation of an activity, certainly not to come across as patronising, is that once you're used to using the system, it is very quick, very easy to be able to create an activity, save that into your plan and then at the same time have that mapped against your learner profile so that we can show where we are addressing the needs of our learners.

40:22

So it really is once you start using the product more and very easy to create those activities and add in the relevant learners.

40:31

Now just moving on from that because I've been touching on the learner in the learner section.

40:35

So again, we've looked at evaluations, we've now looked at activities, looking at the learner section.

40:40

In the current learner section, we have all of our learners information and this is what is pulled through from your MIS system.

40:48

And if I just in just dipped into a learner profile here, we've got 4 tabs.

40:52

So one is the activities.

40:53

So any activities that we have got created, planned or completed for our learners, they will be all housed in here.

41:00

We've got our interests and destinations.

41:02

So as our learners progress through school and their time and careers with ourselves, we would start to have those one to one guidance conversations.

41:10

And the more information we populate in here, the better.

41:13

And I'm going to show you for why.

41:15

And the question is, so any future skills questionnaire that the learner completes, they will be housed in here as well.

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41:20

And then any personal information that will be pulled through from your MIS system.

41:24

Now just touching on why it's important to populate as much information in that interesting destinations, is it then filters through into this section here.

41:34

And this is our learner reporting section where we can generate and create reports on all of these different fields.

41:41

And again, depending on your need or your requirement, you can do that from this section here.

41:46

So if you wanted to know who are my pupil premium learners have had a guidance interview, you could do that from this section.

41:52

But it's again emphasising that Compass+ is a data-driven product.

41:57

It's as in it's only as good as the information you put in there.

42:00

So having those conversations with your learners, inputting that information into Compass+ allows you then to start really analysing that data into great detail.

42:09

So you can look at who has industry and job roles selected and what they are.

42:14

And from that you can then critique your careers plan and your activities plan, sorry, and see, do I have the right activities in here to address the needs of the learners based on what they say they're interested in?

42:25

So the parts of the product all really start to join up nicely in this learner report section here.

42:31

This is where, and again, this is a relatively new part of Compass+, we can click on the button and e-mail the whole of the learner profile.

42:39

So if I go back into a particular learner here and then come down to the learner profile in our learner report section there, we can e-mail all of this or any parts of these pieces of information to our learners in this learner report section.

42:55

So the click of a button, you could highlight a particular learner and then in actions you can e-mail that straight through to that learner.

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43:02

So you can share that information with them, allowing them and I suppose their parents and carers to see what activities they are taking part in at school.

43:11

So that's a really nice tool to be able to do and something that will be kind of really helpful and beneficial ahead of parents evenings, that type of thing.

43:18

So you can share that information and data with the learner and certainly their parents and carers.

43:24

And then the last section in the learner is the questionnaire.

43:27

So the future skills Questionnaire is such a valuable tool, everybody allowing you to really hone in on either trends or gaps in provision based on the answers that you'll learn.

43:39

Is it given you from this particular questionnaire?

43:41

So this is embedded into Compass+ and you would generate links within this tab here.

43:46

So you could generate links for an entire year group, individual form groups, whatever it may be, and then send those out to the learners.

43:54

And once you generate those links and send them out these next 4 tabs here, the summary report details sending custom report and allow you to really dig deep into the information that your learners have given you and allow you to authenticate their learner voice and come from the approach of you've said this within the questionnaire.

44:13

So we're going to do this as a school and we're going to try and meet and the needs of all of the the individuals and based on their information they've given you.

44:21

So this is such a powerful product and powerful tool within Compass+, and that we really should be, you know, pushing this with our learners because the information you get back is not necessarily ordinarily something that you would have had from a normal server that you would use in school, But it just allows you to really analyse the data and see what your learners are seeing it.

44:44

Not only that, it genuinely allows you to critique your careers plan and your activities plan.

44:50

Sorry, by learners telling you they're interested in certain jobs or certain sectors, you can then map that against your activities.

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44:57

And do you have anything in there that meets that need?

45:00

If you don't, it's an ideal opportunity, then start to create that.

45:03

Similarly, if you have got information with your learners around certain jobs and industries and you don't have any careers partners that can support that, then again, it's a great way to see how you can network further within your local area to provide that opportunity for your learners.

45:19

So all of that information when the learners complete the question is housed in here and it's also saved in their learner profiles as well.

45:27

And then the last one I want to just touch on is the careers partners.

45:30

And this is just to highlight the importance of this section as well.

45:33

So in here we can see if I Scroll down, I, I have 51, so I've got 51 businesses and employers that have said they are happy to support my careers programme and support me with that in whether that is interviews, whether that is coming and doing talks, whatever it may be.

45:50

And the way that I can input these into my system is through this section here.

45:55

So into actions.

45:57

So I've got one of three ways that I can do it.

45:59

I can actually, well, one of two ways really.

46:01

I can download the contact details, which would download all of this information to an Excel spreadsheet for me.

46:06

I could then apply formats and filters or I could if I've already, or if you've already got this information saved on your own spreadsheets with some schools and institutions do if I click and upload contact details, Compass+ has its own careers partners template.

46:23

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And if we just click into to that, all you then need to do is copy and paste that information that you've got in your own spreadsheets into the spreadsheet here, click save and then drag and drop that into there.

46:36

And that information would then be imported into your careers partners.

46:41

Failing that, if you want to input that information yourself, all you need to do is click into add careers partner and then you would work your through this form.

46:48

And it's the more information you can put in here, the better.

46:51

So you put all the generic info about the business itself and and then you would click add contact and that is your personal contact for that business.

46:59

And again, coming back to that very first slide that I mentioned about creating that institutional memory, this goes a long way to doing that.

47:06

So having as many of the teaching staff and the support staff that you've got on your Compass+ account, adding in their contacts and their partners that they've built up over time into here allows you to have that really diverse range of business and employees that can then be used to support your careers plan and programme.

47:27

And that is a really, really great section as well within compass.

47:30

And I've already demonstrated how easy it is that once that careers partners in there that you can then attach them to those activities.

47:37

OK.

47:38

So just coming back to our demo account, we're going to just do a little recap, OK, our demo account, sorry, our slide deck.

47:45

And so our recap slide here, this is just an overview of the things that I've already gone through.

47:50

So what's housed within the evaluations and the importance of doing that.

47:54

So carrying out your compass evaluation to see how your mapping is your benchmark achievement, that internal

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leadership review to really get that sort of deep rooted analysis of that distributed leadership with careers and how we can really move that maturity forwards and having careers embedded into whole school approach.

48:13

We've got your activities where I showed you how you can create a new activity and look at your activities plan.

48:19

And that's really important again, to make sure you're meeting the needs of all of your learners in the learner section.

48:24

We've got all of these.

48:25

I showed you where the current is.

48:27

That's all of your learners in there pulled through from your MIS account, the learning report, which is a great new function where you can e-mail out to learners and they're all of the events and activities they've taken part in within school.

48:40

You've got their questionnaires as well.

48:42

So just where I mentioned about the future skills questionnaire, the importance of completing that all of the individual answers that learners complete will be housed again in their all individual learner profiles, careers partners section, which is really important to look at making sure that you've got a widespread of businesses that can help you meet the needs of your learners through the creation of activities.

49:08

And then one thing actually I didn't touch on was the data status.

49:11

So you can see how if there are any problems between the your MIS system and your Compass+ account, if there are any sort of disjoints there, then that will be highlighted in your data status and on the navigation bar.

49:25

That's how it's just underneath your careers partners section.

49:30

We've got here just a couple of quotes and we love to get these from yourselves or from users of the product and how they feel it helps them.

49:37

So you know, top left FSQ supported conversations with SLT, helping to secure a time and resource to further drive forwards improvement.

49:45

And FSQ really does allow you to do that.

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49:49

Without it, you cannot be the the best as careers leader.

49:51

I'll be lost about because it's a one stop shop.

49:53

Everything's there at your fingertips and it's about sort of using the product little and often because in doing that, it allows you to build that confidence and confidence or of using and then getting the most out of it.

50:06

I'm not going to read them all because there's quite a lot on there, but I will let you sort of peruse through them when you get a copy of this in the post session comms.

50:14

OK, So touching on the training and the resources and the help that's available.

50:17

If I start at the bottom up and sort of start with the ECS.

50:21

If you are having any problems, I mentioned earlier about ECS and people like that being able to put you in touch with other schools in your area, in your hub.

50:30

And if you are needing to use the product more efficiently, they can provide you with support for that or certainly direct you towards another school that's maybe using it efficiently in a particular area.

50:42

We've got the self-paced online learning, so part of the careers Enterprise Academy.

50:45

We have the online learning platform that allows you to go through and really understand all the different areas and aspects of Compass+ and being a careers leader.

50:58

And that allows you to work through them at your own pace.

51:01

The next two sections, I am just going to go back into my demo account and show you where we can find them.

51:06

So in the help section down here on the navigation bar at the bottom, if I click into that in here, we have all of the help and resource that hopefully you would need.

51:17

So on the left hand tab or the left hand column here, we've got lots of hyperlinks and lots of articles.

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51:23

And these articles cover all of the different aspects of Compass+.

51:27

So if you are having any problems with any of these areas here or any area indeed with using Compass+, we always direct you to this help centre to sort of try and troubleshoot yourself 1st to see if you can find the solution.

51:40

If not, there's a very good chance that there will be a help centre article for that in the middle section here.

51:46

We've got the training opportunity.

51:47

So the online training that we just mentioned.

51:49

But then more importantly, a little bit further down here are the webinars.

51:53

So I mentioned earlier about the statutory guidance and how that then links with Compass+.

51:59

When we do the webinar that will be housed in there.

52:01

So if you wanted to view previous webinars, that's where you'd go, but then also sign up for future ones.

52:07

And then we've got the the training resources and the help resources on the right hand side in our directory.

52:13

So there are lots of, you know, things like PowerPoints, lesson plans, activities, all there for you to be able to use.

52:20

Now feeling that if there were or if there was a problem that you were still experiencing and you couldn't find the solution within all of these area here, then you can still contact the customer support.

52:33

So you would do this by clicking into that little link there.

52:37

You would then just generate and populate a little description of the problem that you're having.

52:41

Click submit.

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52:41

That would then generate a ticket that would go through to Tahmid and the team.

52:45

They work through the tickets really efficiently and they will then get back to you with help and support.

52:50

Normally that would will either be via e-mail or they'll arrange a call with you, but they're really efficient in doing that and hopefully that will then get you past any problem that you've been experiencing.

53:00

OK, so move on to just the last couple of slides now and these are around the training that's available for you.

53:06

So the first one here is the fully funded careers leader training and that's accessed by that QR code there.

53:13

And this training is being put together to really allow you to be the best that you can be within your job.

53:19

So the the landscape of careers and careers leadership changes so much that it's hard sometimes to know where to start, certainly if you're new into that role.

53:27

And this careers leader training really does allow you to understand what you need to do first, what things you can park and come back to at a later date, what are the requirements and the expectations of a careers leader.

53:38

And that training is there available for you.

53:41

And that is again accessed by that QR code.

53:44

We've also then got our wider training offer and this is accessed again via this QR code.

53:50

And it's housed within the Careers and Enterprise Academy.

53:53

And there are lots of different training modules you can see on the right hand side there.

53:57

And normally if you've been on one of these webinars, there will be like I've highlighted at the very top of this 1, a training module that links nicely to that.

54:05

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So you could do some of the visit a webinar, then go online and do some training to further embed that knowledge and understanding for yourselves.

54:15

OK, so just before I come back to Tahmid and see if there are any outstanding questions, if I could just get anybody that is still on the webinar at the moment to access the QR code there for me.

54:26

And this is our feedback form now.

54:28

We really do take your feedback onboard because we want to make sure that when you turn up to the webinars that they are useful.

54:36

They are beneficial for you.

54:38

Appreciating that time is not a luxury that you have and we want to make sure that when you do come onto these sessions, they are really impactful.

54:45

Now, if today's session has been informative, but there it's still leaving you asking questions.

54:50

And if there are things that you would like us to include in this type of webinar further down the line, please leave that feedback to reflect that because we do look at the feedback and we do acknowledge it and take it onboard and then make alterations if we need to.

55:04

But similarly, if you feel today's session has certainly helped you understand how the different parts of the product can work together, allowed you to see what if you are certainly new interval, what you maybe need to do 1st and the audit in which you should do things, then please leave the feedback to reflect that.

55:20

It's always nice to know where we are doing things well and we can always copy and paste that and replicate that.

55:26

So that when you do come on these sessions are really sort of they really resonate with you and you do take a lot away from them, which is purely our intention.

55:35

So with that being said, just to come back to Tahmid.

55:38

Tahmid, are there any outstanding questions from today?

55:42

Hey Pete. None at all on my end.

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55:43

Thank you.

55:44

Great.

55:45

So hopefully, I think during the session today, Tahmid will have been dropping some links and some information into the Q&A and the chat to sort of direct you to future webinars.

55:54

But it just needs me to say thank you very much for joining us.

55:56

I really hope today has been beneficial and it's allowed you to see how the product that is Compass+, is really data-driven, but it can provide you with so much information that can help you steer your careers provision for your learners forwards and in that right direction.

56:14

And so our call to action would be really just to start using those different areas of Compass+ that I've highlighted today.

56:20

And just to re emphasise, it's not obviously a monetary requirement that you need to use all of them, use them for what you need at the stage that you're at within your kind of Compass+ journey.

56:31

But I really hope that you found today's session useful and we look forward to seeing you in the future.

56:36

Thanks now bye.