

**[00:00:00.29] - Speaker 1**

Okay, good afternoon, everybody, and welcome. So thank you for joining us today. We're just waiting for the last few participants to join there. So we've got a few registered today for today's session. But just to let you all know that today's session is being recorded. So if there's anybody that has registered and hasn't been able to make it for whatever reason, that they will still get a copy of the slide deck and the video in the post-session comms. So just to let everybody know there. So welcome to our Compass+ bite-size webinar on FSQ analysis and reporting. My name is Peter McKinney. I'm a Compass+ Consultant Trainer and I lead on our virtual delivery programme. I also assist with the face-to-face delivery. Joining me today, I've got Tahmid even. Sorry, beg your pardon. Tahmid joining me who is the customer service adviser. Tahmid, would you like to jump on and say hello? Good afternoon, everyone. My name is Tahmid, and I'm here today to assist Peter with our webinar session. If you guys have any questions, please do leave it down in the Q&A and I'd be happy to help.

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Thank you. Brilliant. Thanks very much, Tahmid. Just to reiterate there, if there are any questions as I'm going through the slide deck or the demo that you need answering, please drop them in the Q&A or the group chat and Tahmid will work his way through them to assist you. So just some learning objectives for what we want you to be able to take away from the next 30 minutes or so. So understanding the benefits of using the FSQ reporting feature. So the new custom reporting function, really, really powerful tool, and it allows you to really dig down deep into that granular data to be able to then provide that support for your learners based on the information that you're getting back from that. Learn how to analyse the data effectively, selecting specific criteria. So again really meeting those individual learning needs based off the data reporting function within FSQ. Identify how the responses can track progress for individual learners and how then careers activities are having an impact on careers learning. So again, very much that identifying those learners that are saying they've got little or no knowledge in particular areas and then starting to create custom groups and activities to help address those needs.

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And understanding and identifying individual learners who may require more targeted support, again, through all of the different reporting functions that Compass+ gives you to then really drill down to that granular, level learner detail. And then lastly, to access the further training. So with all of our online and face to face sessions, we always go through where you can get that support and guidance from. And we'll leave time at the end of today's session to do that as well. Okay, so I'm just going to turn my camera off so I can then see the screen better. So for anybody that's new to using FSQ that is on the session today, just to go back over really what it is in terms of a product within Compass+. So it's a reporting tool that allows you to assess the learners' perception of their careers provision within your particular setting. So it allows you to ask a range of

questions, and then from that, drill down into the specifics and looking at specific criteria in terms of how learners are answering things positively or negatively, and then also within particular characteristics as well. So you can then filter on to boys, on to girls, different learners that are FSM, so that type of thing.

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So the ability to be able to really analyse data at a very, very individual level to then allow you to create interventions, have those one-to-one conversations with the learners to help them get past any barriers or blockers. So the big why of why should you use FSQ? So some of the reasons are here. So we've got that providing authentic data to SLT for careers improvement. So you get that authentic learner voice. Depending on when you roll the questionnaires out, if you've got year seven all the way through to 11, then you can really gauge that timeline of how that learners' individual knowledge and understanding of careers, of pathways, of the labour market that's out there, how their understanding of what that is and where you can then provide support for. The data that you get back from it is then that real tangible data. You can go to SLT to have those trickier conversations if you need extra budget, extra resource, extra help in order to drive careers forward for all of your individual learners. Through the answers that you get back from your learners, just now down here at this bottom right side, it allows us to identify learners that may be at risk of becoming NEET.

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So again, based on the questions around maybe next steps, those learners that have got a plan in place for Post 11, Post 16. If you've got information that suggests learners don't know what they are going to do, then this is that real tangible data that can help you identify those learners that may be at risk of becoming NEET unless you make an intervention and start to have those one-to-one conversations with those learners. Like I just mentioned, based on the data that you get, if you have got gaps in provision, the answer from the questions are highlighting, then it allows you to create tailored activities, tailored custom groups to really respond to the learners' answers. So almost a, you said we did. So the learners, they complete the questionnaires and give you that true learner voice, authentic voice. And then as a result, you then react to that as a careers lead and start to make those interventions. Excuse me. With the new custom reporting function, we've got the ability now to be able to produce multiple reports where before we had the detailed report and the summary report and the send report, they weren't then downloadable.

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So you couldn't export that data from Compass+ and then do something with it. So now this new reporting function, which is so powerful and so important. That allows you now to really filter down on to any specific question, learners, etc. And then you can then produce data to go and support those conversations with, like we mentioned before, members of SLT, etc. And certainly all of this, all of the FSQ, it allows you to respond

effectively to your learner voice. So really creating careers programmes that are impactful, that are purposeful for your learners so that they really get the best out of their careers provision whilst they are at your particular institution. So very much a, you said we did approach, which I just mentioned earlier. So that is definitely the why and the value of engaging with FSQ. Okay, so what I'm going to do now, I'm just going to jump into my demo account just to run you through what all of that analysis and data reporting looks like. So for those that are new to Compass+, where we would find it is on your dashboard page here, on the navigation bar down the left hand side.

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If we just click into learner and then questionnaire, it will take us to the page that houses all of the information that we need for the FSQ. So in this first section here, we've got five different tabs going from left to right. The first one is where you would generate and manage your links for your questionnaires. So we do run a full one hour deep dive webinar into FSQ. So we're not going to go through the generation of the links and things today. But just to let you know that if you did want to visit one of our previous webinars, you would find it in the help centre in the webinar link, and you can go back through and look to see how you could generate those links. And that is just for anybody that is new to using FSQ. So that is where we would do that. But what we're going to be interested in are these four different reporting functions. So if I just start with the summary report. And what Compass+ gives us now is all of the data and information for my demo account. Again, this is all just demo dummy data for the purposes of these training sessions.

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But you would see all of your live learner current data in front of you there. So if we just looked at this from left to right. So we've got the academic year that we're in, so we're in academic year 24, 25, so we know that that's the correct data. Then we've got the two types of questions that are asked within each of the FSQs. We've got the careers knowledge and skills, and the essential skills for life and work. Remember, those are mapped against the skills builder framework. We've then got the option to look at the data by question type or question number, sorry. So in chronological order, we can go from a numerical order, sorry, from question one all the way down, and we can hover over them and see what those questions are. Or we've also got the option to do a filter and filter onto positive responses. So we'll do that in a moment. Now, what this data here tells us is if we just look at our starting secondary. So this bar here says that we've got 105 learners in our year seven have completed responses to our questionnaires, and that represents 96 % of the generated links.

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So we're looking really good. We've almost got all our year sevens to complete the questionnaires. That's a really, really great start. Of the completed questionnaires, we've got an average positive response of 35%. So

35% of our year seven learners are answering questions in a positive manner. Now, what I want to then do now is, whilst this information and data is nice to have. It's a little bit higgledy-piggledy and we're not sure where the good questions are and where the bad questions are. What we can do is if we just filter onto this part here and click on Positive Responses, Compass+ will then arrange all of the answers in positive response orders. We've got the most positive at the top to most negative at the bottom. So if we just look at the top section first and spend a little bit of time thinking, Right, this is where we are doing things well. So these are the wins that we're experiencing within our year seven. And these are the things that we should be celebrating because not all of that doesn't always happen, where when you're doing things right as a careers lead, it doesn't always get celebrated and mentioned.

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So we could look at these and think, right, these are the things that we need to continue doing for these particular areas. However, I suppose the real area is where you need to develop and where you need to move on from and how looking at this data can potentially help with that. So we've got this question five here, which is, have you thought about how jobs and careers may change in the future? You've got 91% of your year seven are say, no, I've never thought about any jobs at all. It's just not something that I've done. So that might prompt you to think, right, okay, within this next academic year for these year sevens, I need to start thinking about what I'm going to do to rectify that, whether that is inviting employers in, whether that's having careers fairs, that type of thing. I know some of those type of answers are quite generic, but they could fit for this question five here. One of the ones that I do like to look at, though, which links very heavily to yourselves is this question six. So it says, At school, do you know who to go to for information and guidance about careers?

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So you've got 66% of your year sevens that, in effect, don't know who you are as a careers lead. So if they need advice, they don't know what to do. Now, it may be that you wear more than one hat and you're not just the careers lead. You could be a geography teacher, head of maths, you could be a learner engagement, whatever it might be, the learners don't know you as the careers lead. So it could be that you maybe in the first week of term, jump into assemblies, pop your head into tutor groups, form groups, etc. It may be that you even, if you're brave enough, get your picture up on a notice board to let learners know that you're the careers lead and where they can find you. So what you then might find is that whilst this set of Year 7s, that is still a negative answer for your future Year 7s, this Question 6, because of that little intervention, might be at the top of your list. So just moving on through some of the other questionnaires with within your particular setting. If we looked at the GCSE one, for example.

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Now, where I mentioned about looking at data that may be able to identify learners that might be at risk of becoming NEET. Within year 11, this is your, I suppose for want of a better word, last chance saloon, gathering that data and information to then to be able to do something with it. So really important that we roll this out in year 11. But then looking at the data, if we look at all of the question 15s, we've got 15C, which is, do you understand this after year 11, which is T levels? We've got 15 B is A levels, and 15 A is apprenticeships, and 15 D is BTEC. So all those vocational-type subjects that learners really need to have interactions with employees around so they understand that pathway. We've got our Year 11s are saying, almost half of our Year 11s are saying that they don't really understand anything about apprenticeships, they don't really understand anything about BTEC. Now, as it's our job to really inform our learners of all of those next steps, all of those available pathways, this could be quite key information. So you might then need to drill down into who these learners are that are representative in this data and then try to do something about it.

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So having the option to do it is really important. And FSQ, the results from that, give you that data. Now, where we can start to look at some of the specifics is in our detailed report and then also our custom report. So if we clicked into detailed report, I'm going to look at 23, 24 because I've got more data in there for that academic year. And I'm also then I'm going to look at my GCC years and I'm going to look at year 11. So I'm looking at specific year groups now to see what the data can tell me. So the information is presented very similar to on that summary page. So I've got 93 learners have submitted responses in my year 11 for that GCSE year. That's 87% of that year group. And I've got an average score of 70%. Now, where we can start to look at who these individuals are that we need to support is in these sections here. So on this left-hand side, on this bar chart, this gives us a breakdown of our 93 learners. We've got 74 learners are answering questions in a positive manner.

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We've got 13 learners are answering in a bit of a mix. They're answering some positive, some negative. But we've got six learners who are answering the majority of the questions in the questionnaire in a negative manner. Now, how we find out who those six are is if we just click on the bar chart, it will then give us a breakdown of who these particular learners are, which now allows us or you to go and have that conversation with that learner and see where the barriers and the blockers are. It may be that this information is not a surprise to you that you know these learners have needed help and support throughout their time at school. But it may also then just allow you the opportunity to examine this a little bit further. And certainly as we come towards that GCSE years, this is your last chance to make those interventions with those learners. So we could start to really ask those questions of those learners. Now, where we can look at things in even more

detail, again, is on the right-hand side. We can start to look at particular characteristics of our learners within our setting.

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So what we can do, we can filter onto lots of different types of questions. So if I look at our low scoring questions, these are my Year 11's low-scoring questions, I could then look at how my boys and girls are answering the questions. I can look at pupil premium, SEN, that type of thing, and it could filter again on just all males or all females, etc. But for example, if I just wanted to look at my low scoring questions, so Compass+ will give you the lowest five. If I hover over them and then wanted to really start drill down into who these learners are. So I've got low scoring questions in year 11. Question 18 says, do you feel confident about talking about your skills in an interview. So this is a really, really important part for our learners that even if they're going on to apprenticeships, they still need to have interviews. So if we just click on that bar chart, Compass+ will then give us a breakdown of how the learners have answered it. And so we really want to be focused on the learners that are saying, you know what?

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No, I've got no confidence at all about talking about my skills in an interview. So if we just click on that chart there or that section there, it now again gives us another breakdown of who those particular learners are. Now, where in the past, all we could do was just take this information, take a screen, grab of it, and then go away and start to have conversations with these learners. Within the new reporting function here, which I'll go on to in a second, it allows us to export this data and then start to do something with it. So on this side here, we can look at lots of different characteristics. And again, what you filter on and analyse will completely depend on maybe your strategic priorities the things that you want to aim to achieve within your particular institutions. But it totally depends on how you want to look at it. You don't have to look at the low scoring questions, but you can look at the split on how your boys and your girls answer within year 11 and see if there's any gender disparities there. Just to move back up here, the send report, just to highlight that this looks exactly the same as the detailed report and that information is presented in exactly the same way.

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The only difference being is that it's now on key stages, where before in the detailed report, you had it on your different key stages and transition points. Within the send report, it's all just on key stages. And that is because the Future Skills questionnaire for send learners remains the same throughout all ages. So just to move on to the custom reporting. And in fact, if I just go into this daily report again. So if we just make note of... I'm just going to go on to low scoring questions. I'm going to go on to 18 and then these learners here. So just to make note of Sabrina Adams and Lily Adams, for example. If I went into my custom reporting function,

Compass+ will now give me the option to export data. So if I want to export that data from question 18 of my GCSE year group. I just want to make sure it... So it's in the 23, 24. So if I select my questionnaire type first, which was the GCSE years, I then select my academic year. I was filtering on 23, 24 because I've got more data in there. What Compass+ now does is it's starting to filter down into all of the information that is available for my GCSE years learners that have completed the questionnaire in 23, 24.

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Now, I've got the option to now select any question that I want in order to analyse the data that Compass+ will give me from the questions that the learners have answered. Now, I was focusing on question 18, which is about interview skills. So we can see here, do you feel confident talking about your skills in an interview. So if I select that, what Compass+ will do is if I just scroll along the bottom here and I need to just filter into that there. So if I have got question 18 here, there are four possible responses. And if I want the no, not yet, which is what I really want to focus on. So these are the learners in my GCSE Year Group for 23, 24 that are saying they have got no confidence at all about talking about their skills in an interview. So what we can see here is I've applied that filter on question 18. If I just click Download Report, Compass+ will give me an overview of what I've just filtered on. So I've got my GCSE Year's questionnaire. I've got it in the academic year 23, 24.

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I've selected one column, which is question 18, and then I've applied the filter to that column. Now, if I just click Download Report, I'm just going to move that over there. What Compass+ will then do is it will download that data and information into a spreadsheet for me, and it will then allow me to analyse who these learners are that are saying they don't know how to talk about their skills within an interview. Now, I can then apply filters to this. I could then look at different form groups and start to really put on some impactful interventions, so whether I put on some interview skills sessions for these particular learners. But having that data and information in front of me can really allow me to see who needs my help the most in order to stop them or prevent them from becoming NEET at the end of year 11. So again, depending on what your purpose is and what date you want to analyse, you can select on any particular questionnaire, you can select on any particular academic year, and then you've got the option to select and filter on multiple or individual questions to gather that data and information to then be able to analyse it here in this section at the bottom and then apply any filters that you want to.

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Now, normally, you may well apply the filter on no, not yet, because certainly During the GCSE years, these are the learners that are expressing they've got very little or no knowledge in the particular questions that they're being asked, but it just allows you to then download reports and apply those filters to really dig deep



into to those learners and providing that support for them. Those are the different sections for how you would carry out your analysis and reporting of your FSQ answers. Now, just to jump back into the slide deck here. So this is more just a reminder of what we've just gone through there. So we've got the Custom Reporting section. This allows you, like I just said there, to apply filters to particular questionnaires, academic years, etc. And we do it through this Custom Reporting function here. Select your questionnaire and your academic year. This is really, really powerful in helping you start to make those interventions, ask those questions, create those activities, custom groups that are going to then really help you create and provide a meaningful and impactful careers plan for your learners. We've got how you can then download the report, exactly how I've just done it there.

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So this has got a little filter applied. They're looking at the no, not yet. This one was the, have you got a plan for your next step after year 11? So again, really helping you identify those learners that might be at risk of becoming NEET and doing something about it at that year 11 stage. Okay, so just to go through our resources and training now, like I mentioned at the start, if I just work from the bottom up because I'll finish in the help centre articles. So with FSQ and careers and all things Compass+, if you are having any problems at all integrating it into using Compass+ effectively within in your particular setting, then please reach out to your ECs and your hub support. They are there for you to use. They've got a large amount of experience and knowledge in using the system, but not only that, that they have large networks that they can then also put you in touch with that may just be able to help you move past certain areas that you may be experiencing difficulties in. We've got the self-paced online learning there. So again, I'm going to touch on this in a couple of slides as well, but I've certainly further more training available But self-paced learning is embedded into Compass+, and you can work at that at your own pace.

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And there are different modules in there that just help you build your confidence and competence in using Compass+. It says, that's completely free. We've got our webinars. So we've got the Bitesize one today. We also run deep dive webinars into all of the different areas of Compass+, and they're available within the Help Centre as well. And then we've got our Help Centre articles. So if I just jump back into my demo, if I just click down here on the left hand side in the navigation behind to help centre. What this will then do is it takes me to where all the resources and the articles are that are there to help you. So the online training, the online portal, the self-paced learning is in this section here. The webinars are down in this section here. Any resources that you may need to help drive your careers, activities, plans, events forward are over here. Lots of hyperlinks as to how you can get past certain areas that you may be experiencing difficulty in within



Compass+, they're all here as well. And then if you are still experiencing any difficulties, we've got the support function down here.

**[00:25:09.26] - Speaker 1**

Now this tends to take you through to Tahmid and the team who's obviously been on the session today. Okay, so just bringing things through with the final Career's Leader training that's available for you. So in order to help you be the best that you can be within your particular role, appreciating that You may wear multiple hats and that landscape of careers leader changes so very often. There is some fully funded online training. It's been provided by some of these training providers here at the bottom. And all you need to do is just to access the QR code there, log on, and then sign up for any of the training that you will hopefully benefit from that will, again, allow you to just be the best careers leader that you can possibly be. We've also got a wider training offer. Again, access through the QR code there. And this is on our hub, on our portal. And again, you go on there and you create an account, and then you can work through all of these different elements of online training. So for example, if you wanted to do the Future Skills Questionnaire Part One, Mastering the Essentials, it would very much go through what we've done today.

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But again, giving you that step by step guidance on how you can roll out and then analyse that FSQ data and information. And finally, the what's coming soon slide. So the careers impact system, the internal leadership review is now live within the Compass+ accounts and it is there for you to access. So there's a link on there for you to be able to get as much information, advice and guidance on that as possible. So this is something that we should all be aiming towards completing. And the bottom one there is our Compass+ updates and developments. So again, a really helpful link that takes you through to the help centre And just something to keep an eye on, really, because there are lots of development, lots of new updates that are coming soon to Compass+, and you can get access to them there. Okay, so just to bring things to a close, if I can get anybody that is still on the other session today to access the QR code there and leave any feedback that you feel is applicable. So we really do value the feedback that we get from yourselves, especially when it is either A, helping us to create more meaningful content.

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So if there's anything that you feel hasn't been included today that you would like to have been, then please leave that. Equally, if the sessions hit the mark, and certainly in the last 30 minutes, it's got through everything that you needed to help you to be able to analyse that data and information, then please leave that as well. It's always nice to know if we are doing things correct because then we can continue to do that. But equally, if there's other things that you would like us to include, to leave that feedback there as well. So really, that just

leaves me to say, Tahmid, is there anything else outstanding? Any questions? Hey, Pete, no, nothing outstanding over here. Thank you. Brilliant. Thank you very much for your support today, Tahmid. Always appreciate it. And thank you, everybody, for joining us this afternoon. Hopefully, you found that useful and beneficial. And the call to action now would be to start looking at that data information from your Future Skills questionnaire results and to start analysing that to be able to really make those interventions that can improve the quality of your careers plans. So thank you very much for joining us and hopefully see you all again soon.

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Thanks now. Bye.