

Using Compass+ effectively to support learners with SEND transcript

0:05

Good afternoon everyone.

0:07

We will make a start now.

0:09

So thank you for joining us today for our webinar on using Compass+ effectively to support learners with SEND.

0:16

Thank you for just bearing with us for a moment there while some of our registered participants came online.

0:22

So just to let everybody know that today's session is being recorded.

0:25

So if there are any colleagues that have registered for today's session that haven't been able to make it for whatever reason, then they will still get a copy of the webinar in the post session comms.

0:37

So just to make a start.

0:39

So my name is Peter McKinney.

0:40

I am a Compass+ trainer for CEC and I've worked with CEC for around 2 years now and I lead on our virtual delivery programme.

0:49

Joining me today, I have Tahmid who is our customer service advisor.

0:53

Tahmid, would you like to jump on and say hello?

0:56

Good afternoon, everyone.

0:57

My name is Tahmid.

0:57

I'm a part of the customer service team at CEC.

1:00

If you guys have any questions regarding today's session, please do leave it in the Q&A down below and I'd be more than happy to help.

1:06

Thank you.

1:07

Perfect.

1:07

Thanks very much, Tahmid.

1:08

So, yeah, as Tahmid just said there, if I as I'm going through the webinar today, if there are any questions, any comments, any queries that you've got, please feel free to leave them in the group chat and the Q&A and Tahmid will work his way through them as I'm going through the slide deck.

1:23

And then also the demo.

1:25

OK, so just moving on to some of the learning objectives that we would like to get across today for you.

1:31

So we would like you to be able to go away understanding how to use the key functionality of Compass+ and how that can then help you support learners with SEND within your institutions.

1:42

We want you to be able to learn about the future skills questionnaire and how the responses that you get from that particular part of the products, how that can then help you to provide that into individual support for your learners as well.

1:57

We're going to give you information on finding out about the different developments within Compass+ that go to benefit users within SEND settings.

2:05

So there are lots of things that are happening behind the scenes constantly that are evolving that are designed to really make all of the areas of the product accessible for you to be able to then support your learners.

2:19

And then finally, with all of our face to face and online training, we will show you where you can access further training and support within Compass+.

2:29

OK, So I will just turn my camera off to go full screen.

2:33

So just a kind of introductory slide here.

2:36

And if there are some new users on the session today on the webinar today, just as a little bit of a reminder of what Compass+ is.

2:44

So it's that it's a tool that and a product that allows you to track, assess and report on the progress of all of your learners within your schools, in your institutions and how they are progressing within their knowledge and their understanding of careers and pathways and next steps.

3:01

So it's very much a 1 stop shop and like we've got on that right hand side there, it's around creating your institutional memory within Compass+, so avoiding that single point of failure when it comes to careers.

3:14

So having multiple users on there allows you to, if for example, you are as a careers leader, you may be absent, you may be off for whatever reason that things don't grind to a halt and there isn't that, like we said before, there single point of failure.

3:28

So it really is about creating that institutional memory for you to be able to continue within your school and in your institution with your support for your learners.

3:38

Some of the ways in which Compass+ helps you do that are on the left hand side.

3:42

And I'm not going to go through these sort of verbatim, but just I'll pick out a couple of that very top one there being strategic.

3:49

So actually being upgraded and onboarded to Compass+ really does give you access to a lot of powerful features and a lot more powerful parts of the product that will allow you to be very focused and efficient with where you need to apply your resource and your energy within the system to be able to support your learners.

4:13

And it again, it allows you to focus in on those gaps in your provision, those areas of development.

4:18

Compass+ allows you to do that very much the future proofing, which is the second one there.

4:23

And it's all this is all around having that whole institution approach to careers.

4:29

So having as many relevant people on your Compass+ account in terms of members of staff, etcetera really does allow you to future proof.

4:38

You know, members of staff do come and go.

4:40

That's absolutely part of the job role and having the relevant people on there can really provide support to yourself as a careers leader and to make sure that you know careers and that support that you provide careers to your learners that can then continue as well.

4:59

Looking all the way down at the bottom, we've got centralising your careers partners.

5:03

So there's a section within Compass+, which is called Careers Partners.

5:06

And for want of a better word, we call it your Little Black Books, Your database of businesses and employees that are happy to support your careers programme, happy to support your learners and provide that assistance to make sure that they are as well equipped as possible to make that next step in that transition.

5:23

That you've got all the relevant people there in one place.

5:26

And it's really simple to use.

5:28

Once you've got that data and information in the product around your careers partners, that's there for you to use time and time again.

5:35

And it's not going anywhere.

5:36

So it's not something that will be shared with other schools or the people.

5:41

Once that's in there, it's in there for you to keep.

5:45

So those are some of the ways in which you know Compass+ can be really effective for you within your schools and your institutions.

5:52

Now I just mentioned about the being strategic, and this is just a quick slide to sort of acknowledge the importance of upgrading from Compass to Compass+.

6:01

So if you are a Compass user at the moment, there are a lot of benefits to upgrade to Compass+.

6:07

One of them would be, you know, the future skills questionnaire, which is solely embedded into Compass+.

6:13

But the upgrade process is very straightforward.

6:16

I'm going to say we've got the link in there within the help centre to allow you to understand how you can do that.

6:22

And like we've got on there, it's an easiest process to follow.

6:25

It integrates Compass+ integrates with your MIS.

6:28

So it pulls through, does a lot of behind the scenes work for you.

6:32

It pulls through data and information from your MIS populated in Compass+.

6:36

So when you turn into work the next day, all of that relevant data is there for you.

6:41

We've got in there your IT data manager supports the progress process.

6:45

So having that two way facilitation between sort of Compass+ or CEC as well and your data manager will allow the process to run smoothly and having that information in Compass+ as well.

6:57

If there are any problems, your data manager should then be able to support with that.

7:03

So that just a really quick sort of acknowledgement to the benefit and there I'm going to see the ease of being able to upgrade from compass to Compass+.

7:14

OK.

7:14

So this slide here, we are going to look at 4 areas that can be used to help you optimise your time and achieve the most in terms of those statutory requirements as well.

7:26

So we've got highlighted here and the different sections, the sections that are in bold are the parts of the product that I'm going to demonstrate today in my demo.

7:38

Once I've finished with the slide deck, I'm going to go through these areas that are in bold and for example, the learner reporting this can help.

7:46

So we're down at the bottom here.

7:47

The communicate this can help with EHCP reviews and having those meaningful conversations.

7:53

It can be around having the one to one guidance reviews and adding all the interest and destination data into the product so that you can then generate those reports to support your learners.

8:04

We've got the activity report and down the bottom there and the importance around that.

8:10

It allows you to see the attendance of your students with send to see your school events.

8:15

So as you create the events and activities we can now start to report on the attendance and again we can start to look at any gaps in provision around that.

8:24

And we can also with both of these, we can well, certainly in the learning report and section, we can download the learning report.

8:30

And this allows you to summarise your learners interest and destinations, the future skills questionnaire and responses.

8:38

And it allows you to share that with relevant stakeholders within your institutions, user management.

8:44

This is the section around having the relevant people on your Compass+ account.

8:49

Future skills questionnaire.

8:50

Certainly the responses that your learners give to the questionnaire will allow you to plan, monitor and evaluate where their knowledge is and where their gaps are and allow you to then really provide those targeted support and interventions.

9:04

And then finally, we've got the groups.

9:06

And I'm going to sort of demonstrate the importance of creating those custom groups for those learners that may need more sort of tailored or individualised support within your particular schools and institutions.

9:21

OK, so looking at some of the key functionality and where it can then support your learners.

9:26

So I've just mentioned the user management and that is around having the relevant members of staff using your product.

9:33

So we can see here your staff can use activities uploads template.

9:36

So it doesn't all come down on the shoulders of yourself, the careers leader to have to action all of the things, things to do with careers within your schools and your institution.

9:46

So again, having that user management is really, really beneficial.

9:50

Future skills questionnaire just touched there about the importance of analysing the responses.

9:55

Now we do again, acknowledge that this is an offer and it's absolutely not mandatory.

10:01

And we do appreciate that not all learners will access the future skills questionnaire, certainly based on their send needs.

10:10

So we do understand that.

10:12

But for those that will be completing it the importance and the analysis of the data is amazing in terms of the support that it can allow you to give your learners careers partners, again, have them in there.

10:25

The more diverse range of organisations, charities, agencies, etcetera, that you've got in your careers partners, the better we've got in there.

10:33

It's a really important point about adding your own institution in there.

10:36

So as you will more than likely provide some form of and let's say internal work experience, but you would then become a careers partner as well.

10:45

So you can put your yourselves, your school, your institution in there.

10:48

And that is an absolute must custom groups.

10:51

I did just touch on that about the importance of creating those groups to tailor activities and events to, learn his needs.

10:59

But also what we've got in there is that it can be spread across different year groups.

11:02

So again, based on the send needs of your particular learners, it may be that you've got different ages, key stages or mixed into different groups based on their need.

11:13

And the custom groups really allows you to do that.

11:16

So it allows you to be very diverse in the way that you set your groups and your activities up activities again there.

11:23

So we've got them in.

11:25

So we may have ones that span over time and we can add those in with sort of start and end dates that differ.

11:30

It doesn't have to be the same start and end date, so they can differ.

11:34

And again, that could be for things like EHCP reviews, work experience, etc.

11:39

And then the last one, which is the Compass report.

11:41

So I touched on the learning report and activities and it allows you to do so many new things.

11:46

Now you can review different activities that you've got set up in your account for just your send learners.

11:53

You can look at what send learners were, which you attend activity versus who actually did.

11:58

And then can we then start to unpick any barriers or any blockers as to why there may be sort of trends happening around low attendance, that type of thing as well.

12:08

So this that there are just a few different ways that we can support the Compass+ can support you to support your learners.

12:18

OK.

12:18

So I'm just going to touch on the future skills questionnaire game for those people that may be new to use in Compass+ and certainly future skills questionnaire as well.

12:28

In the top section there we've got what we class as the mainstream curriculum.

12:32

So we've got them from year 7 through to 13.

12:35

Broadly speaking, those questionnaires do remain the same with some slight changes to some of the questions.

12:41

And within each of those questionnaires, we've got the two sets of sets of questions at the right, the careers, knowledge and skills and the essential skills for life and work, but focusing more on the SEND version, which is just underneath.

12:52

And the reason that that is a separate questionnaire is that the questions within the SEND version do not change.

12:57

It remains the same throughout all ages and all key stages.

13:01

So the importance of this questionnaire is that it's designed to be carried out as part of a one to one conversation.

13:06

So it's not something where you would set the learner, sit them down at a computer or laptop and say, right, continue with the questionnaire, complete that you would or pastoral support, SENco specialist TA, whoever it may be.

13:19

There would be expected to be sat down with these learners, with the Sen learners and completing that with them.

13:25

So there's that facilitation, that guidance and support for those learners.

13:29

And again, just to remind, just another acknowledgement of we appreciate that not every Sen learner within your schools and institutions will complete the questionnaire.

13:37

It is just an offer and it's not mandatory.

13:40

Now the questions in the SEND version are slightly more simplified.

13:43

So there are a few questions in there and like the mainstream curriculum version, we've got the careers knowledge and skills and the essential skills for life and work.

13:51

But then we've also got the career planning and there's only a couple of questions in the career planning section and that links into do you have a long term plan, that type of thing.

14:00

So the importance being here is that this questionnaire remains the same throughout all ages and key stages.

14:06

But just one thing to point out actually is that if you do have your learner that you maybe say a higher achieving or higher ability send learner that has the ability to complete the mainstream curriculum questionnaire, absolutely they can do that.

14:21

Just because they may be categorised as sends, they do not necessarily have to complete then the send questionnaire.

14:29

We always say usual professional judgement and you know your learners better than we do.

14:33

So if you failed it and complete one of these mainstream ones, absolutely go ahead and get them to do that.

14:40

OK, so how you might deliver it.

14:43

And again, I just mentioned that trust your professional judgement.

14:45

So you would roll the questionnaire out, you would generate the links within your future skills questionnaire, you would then facilitate the questionnaire being completed.

14:57

And again, it's designed to be part of that careers conversation.

15:00

So sitting down and it could be a parent, it could be a carer as well, as long as they've got knowledge and understanding around what the future skills questionnaire is.

15:08

So we could share that with the learners in advance.

15:10

But absolutely for those learners that you feel the questionnaire is relevant, generating the links within Compass+ sending them to either yourself or accessing the link via the web browser.

15:23

And then being able to get the cut the learners to complete that questionnaire with some support.

15:28

And then very importantly, at the end, analysing those results to see what the results are showing you in terms of those learners knowledge and understanding around the different topics that you're covering within your schools.

15:47

So just definitely to point out again, that it's an offer, not an expectation.

15:51

And it's there just to help you to support your learners and identify any gaps or trends and to create any sort of bespoke activities that are going to help support your learners.

16:03

OK, so we've got here this slide, this is our case 3 slide.

16:07

We're always on the lookout for people to come forward to be a case study to talk about how they've used future skills questionnaire or indeed Compass+ as well.

16:18

And there is a send version, which we've got on the right hand side there, there is a send version of the future skills questionnaire, which is mapped to communication in print.

16:27

We've also got delivering future skills question there to learners with Send checklist, but that's just above it there.

16:34

So if you are new to using Future Skills Questionnaire, there's a lovely straightforward checklist that you can go through that takes you through step by step with lots of supportive hyperlinks there to take you to the relevant sections within Compass+.

16:48

And there's also, this is coming soon a revised future skills questionnaire guide for practitioners as well.

16:55

So that is in the process of being created.

16:58

We do have one I think that is encompassed for us, but it's a little outdated.

17:02

So we're in the process of updating that and getting that in front of you all very soon.

17:10

OK, so next steps now I'm going to go through all of those parts of the product that I mentioned on sort of the second or the third slide and just show you how using these parts of the product can allow you to support, identify and really create a well-rounded careers programme for all of your learners and their varying needs as well.

17:36

OK, so I'm just going into my Compass+ account.

17:40

Now.

17:40

Hopefully everybody that is on the session today or the majority of people that's on the session today are familiar with this screen here.

17:46

So when you log into your Compass+ account, you will be faced with this which we call our dashboard or your landing page.

17:53

Now if again, I know I mentioned at the start the importance of trying to upgrade from Compass to Compass+.

17:59

If you're not used to using Compass+, then hopefully what I go through over the next 40 minutes or so will really allow you to see the benefit of using it and upgrading.

18:12

So the first part that I'm going to start at was the user management section.

18:16

So within your dashboard page, where we're looking at is this little plus button here.

18:21

So up in the top right corner, I'm just going to click on the plus button and then I want to be into my user management because this is basically the account information for those people that are using my Compass+ account in here.

18:34

This is where you would want your send cores, your specialist years, your pastoral support, anybody that supports with careers within your particular setting.

18:44

And I was always told when I used to teach at a local college, every teacher is a teacher of careers.

18:49

So no matter even if they did have a specialist title like SENco specialist TA, that even the teachers you know should be involved in using Compass+ as well.

18:58

And this is where you would put them.

19:00

So just a quick overview of the different roles.

19:04

So you've got admins, which hopefully would be yourselves, careers leaders that are on the session today.

19:09

Admins have complete autonomy.

19:10

They can do everything.

19:11

They can generate new users IT and generate evaluations, create reports, activities, etcetera.

19:17

So admins can do everything.

19:19

Editors now these would be you send codes, your specialist Tas, those people that you want to input information into your product.

19:26

So they may be sitting down and having one-on-one guidance conversations with your learners.

19:30

They may be creating activities, they may be supporting events, whatever it might be, they have then the ability to input that data and input that information into Compass+ so that then when you come to choose to analyse and report on it, it's really robust and it's really rich.

19:46

So they would be your editors.

19:48

And then the last one you view is they would be people who you just want to have access to the product to be able to see the data.

19:53

So it might be head teachers, it might be Ofsted, that type of thing, those type of people who you do want to just share the data and information with again, to hopefully, you know, shout from the rooftops around all the amazing successes you're having.

20:06

But then also to get them to be really aware of where you need support and help so you can showcase that as well.

20:14

Where you would add a new user in it's just in to create new user.

20:18

So very small form to fill in their e-mail name, job role, the more importantly the institution role.

20:24

So that's the role that you're going to assign to them within Compass+, click create and that would then go through to their e-mail where they would access their link and activate their account.

20:34

Now, just an important part to mention here is that if let's say Angela Jacobs leaves my school and you will absolutely experience teachers coming and going, where I can then deactivate Angela's use is just clicking on that button there.

20:48

Click deactivate and that would deactivate Angela's access to my particular Compass+ account.

20:55

And within your own setting, that would restrict whoever that was, that would restrict their access as well to the learner information and the data that's in there.

21:02

So that's a nice where to be able to add new users in, which is really, really important just to be able to, again, like I mentioned on the, I think the second slide around creating that institutional memory and really providing that sort of longevity and future proofing your careers, your careers activities and everything that goes with that within your product.

21:27

OK.

21:27

So just going back to our dashboard, what I'm going to look at next is I'm going to just take us into the future skills questionnaire and I'm going to show you how we can look at that data and how that data can then help you provide support to particular learners, How we can allow you to identify gaps and trends in your provision that maybe ordinarily you weren't fully aware of.

21:52

So where we go to for that is if I click into learner and then I move down to questionnaire, this will take me into the section that is literally all things future skills questionnaire.

22:05

Now I'm just going to quickly show you where you can get access to the questionnaires for those people that aren't aware.

22:10

So in the little hyperlink here that says what is the future skills questionnaire?

22:14

But just click into that, scroll down a little bit, and here is the very first important part for you.

22:20

So you've got all of the different versions, OK, of the questionnaire.

22:24

And importantly here we've got our send version so we can view it online.

22:28

So we could click on view online and that would take us to the exact questionnaire that our send learners would complete.

22:33

Or we can download the PDF version and then have a look through the questions that we'd sit with the learners and you know, provide that facilitated support.

22:42

The reason that brought us to this section here is that as learners can only complete one future skills questionnaire per year.

22:49

If you feel as though your SEND learners may be able to complete one of the mainstream curriculum versions, rather than generating a link, accessing the link with the learner, and then that learner having to complete that questionnaire.

23:02

If the questionnaire is too complex, it's too high end in the in its terminology and its wording, and then the learner, let's say they have, they have any anxiety or they just shut down and become very closed off.

23:16

That's that opportunity gone to be able to complete that questionnaire.

23:19

Whereas if we download the PDF version and you go through that with a learner, you can then ascertain whether they feel they are able to complete it or not.

23:29

And then if they are, you can then download the actual version and then complete it that way.

23:34

So it's a little bit of a safeguard around using up the one, the one link and the one opportunity to complete the questionnaire within your school or your institution.

23:46

OK, so just go back into questionnaire.

23:49

So on this front page here for the future skills questionnaire, once it loads back up for me, we're going to have these five tabs.

23:58

OK.

23:58

So the first one is where we regenerate and manage the links and send those out to the learners, but that doesn't necessarily provide us with ways that we can support our learners within our settings.

24:10

What we're going to look at today is the detailed report and the send report, because these are the areas where we can focus in on our send learners and really understand where they are answering things, where their knowledge and their understanding sits.

24:24

So if for example, I go into my detailed report, OK, so within my detailed report, I would need to then access a particular accident here.

24:35

So we'll go into the 2425 and then let's say I want to look at my year elevens.

24:41

Okay, so GCSE years focusing in on year 11 and what I've got here now is I can filter on the right hand side here on particular characteristic groups and also then particular questions as well.

24:57

So if I have my highlight questions and if I think I want to know which questions are being scored the lowest by my learners.

25:04

If I click on to the lowest scoring questions.

25:07

And then I want to know how my send learners are answering those questions and what those learners are.

25:13

If I just click send status, what I've then got here now is I've got 14 learners within my year 11 send status learners, 14 learners that are answering the majority of the questions in a negative manner.

25:28

Now how I can find out who those 14 learners are just by clicking into the bar chart there.

25:34

And then what Compass+ will do is it will give me individual breakdown of all of those 14 learners.

25:41

And then what I can do if I wanted to is I could create a custom group from here.

25:45

So if I just click create custom group, I've got these 14 learners straight in here.

25:49

And you could name the group whatever, whatever you wanted to.

25:53

So we've got those 14 learners.

25:55

So this could be our starting point here to have a look at those particular learners and start to provide some individualised support towards them.

26:04

But what we could also do potentially is we could hover over the questions and see what those questions are starting to represent.

26:11

So for example, we've got question 1.

26:12

So question one is one of our low scoring questions and it is here.

26:16

Have you heard about different people talk about their jobs other than those of your family and carers?

26:22

So what we could potentially do here is we could look at the individual 14 learners and we could start to maybe arrange speakers to come in for them.

26:30

We could, filter them down into male or female.

26:35

We could then maybe do it by tutor group as well.

26:38

And so we can start to reduce the 14 down to a smaller numbers.

26:42

But if we're bringing a business or an employer in to talk to our learners about how their jobs have changed, etcetera, and that we can do that in a more sort of controlled manner and a more focused manner as well.

26:55

Now all the questions we've got question 5, which is have you thought about how jobs and careers may change in the future as well?

27:01

So again, we've got these 14 learners that are saying they haven't done that.

27:07

So what we could maybe is look at here, and again, this is a way that you can provide support to your learners is we could look within the careers content, we could include maybe some tasks for our send learners to look at jobs that don't exist anymore or that yeah, have ceased to exist.

27:24

Or we could try to get them to look up 10 jobs that don't exist yet that we may be up and coming.

27:30

And so it's around really just identifying how jobs change.

27:34

It may even be the same businesses that we get to come in for question one.

27:39

We could get them to do a similar talk if to answer our question 5 and get them to talk about what their job is like pre COVID to post COVID, what they expect their job to be like in the next 5 to 10 years with the introduction of AI and they are that type of thing.

27:53

So having the information here in the detailed report and really does allow us to still focus on our send learners, OK.

28:02

Because if we didn't, if we sort of unfiltered from the send, that would then just be our mainstream, but we can filter out our send learners that may be within mainstream provision.

28:11

And then we'll start to look and individualise and target our support for these learners.

28:17

So the next report that we're going to have a little look at is our SEND report.

28:24

So by clicking into the send report and just something to actually point out here, the difference between these two reports in the detailed, you'll notice because this is the sort of the mainstream curriculum version, you've got all of your different questionnaire types in the SEND report.

28:39

We don't have a questionnaire type because there's only one questionnaire.

28:42

That questionnaire remains the same and it doesn't change, whereas in the mainstream curriculum version it does the questions become slightly new ones depending on that the time of the year group that learners are within their school.

28:55

So looking at the SEND report, these are now all of our SEND learners within our provision within our school and what we can look at, we can look at the different key stages as well.

29:05

So let's say I want to look at key stage 4.

29:08

OK, so I'm looking at maybe how my 10s have answered some of the questions.

29:13

So again, I can apply that filter on to the low scoring questions, OK.

29:19

And what I can see here is question 1, 4,11,13 and 14.

29:24

So they are the low scoring questions.

29:27

I could then highlight who those learners are that are consecutively answering these questions in a very negative manner.

29:34

So I can see that I've got the six learners here.

29:37

So then what we can do as a career lead, a SENco, Pastoral support specialist, TA, whatever it might be, we could then look at these six individual learners and look to see how we can support them and how we can be modern.

29:50

We can how we can help them improve and, and be more positive about their career planning options, that type of thing.

29:57

So we can look at the responses and I'm going to show you where we can do that.

30:01

We look at the responses to the questions in more detail in their learner report.

30:06

But certainly sort of from looking at the information here, it allows you to be a bit more strategic, a little bit more focused around the learners that you provide more targeted provision for.

30:20

So we can literally, you know, go into detailed, I will send reports.

30:23

Sorry, particular pick a particular key stage, too many PS there and then look at the low scoring questions because those are the learners that, you know, are really suggesting that they need help and support.

30:36

And then we could start to unpick that.

30:38

So let's say, for example, let's pick Ikram as an example.

30:42

I'm going to go into Ikram's learner profile and then I'm going to start to see what the way that he's answered the questions and what I can then do as a careers leader to try and provide some more support for him.

30:56

So where I go to do that?

30:57

Is it in the learner?

30:58

If I go into the current learner section, OK.

31:02

And if I then just search for Ikram.

31:05

So just type in Ikram's name there.

31:07

OK, scroll down and I've got in here.

31:10

So Ikram Mondal.

31:11

So if I just click view profile for Ikram, OK, and I'm going to be interested in here to start with in the questionnaires because I want to know how Ikram has answered the questionnaire, OK?

31:23

So at the moment the information is showing me all of the questions and all of the answers.

31:29

If I just click on to answers only what I can then see is how Ikram has answered the questions as an individual response.

31:37

OK?

31:38

So that's really good because I can look through all of the different parts of the questionnaire.

31:43

But what I can do is I can generate a report from this section here that just focuses specifically on the questionnaires and then that will generate a PDF.

31:52

I can print that out.

31:53

That can form part of a conversation whereby we are looking to provide support for ikram.

31:59

So if I just click generate report and then download learner report, Compass+ allows me to, if I'm just going to go back.

32:07

So in learning report, I've got downloaded report.

32:10

If I downloaded the entire learning report, that would include all of Vikram's activities, all of Vikram's interests and destinations, all of his questionnaire responses, and all of his personal information.

32:20

But I just want to focus at the moment on the questionnaire.

32:22

So if I click that and then download report, I am then allowed to Compass+ will allow me to defilter certain sections that I don't want.

32:33

I'm just going to deselect all of these and then focus just purely on the future skills questionnaire.

32:39

So if I just click confirm for that Compass+ will then generate a PDF for me of Ikram's responses and here they are.

32:49

So we can now look at how Ikram has answered all of the questions in this questionnaire and his responses are here at the end.

32:56

Now certainly what jumps out straight away is that the majority of Ikram's responses are possibly, I'm not sure.

33:03

So that is suggesting that Ikram maybe he hasn't understood the questions or maybe he really does need some help and support around his next steps and his choices and his progressions.

33:14

So what this could do what this information could do.

33:16

And if we print this out and share this with, you know, the relevant key stakeholders, it could allow us to think about having someone to 1 guidance and meetings to follow up with them.

33:28

It could allow us to focus on maybe's a transmit transition visit to a college.

33:33

We could maybe include that as a visit with other learners as well.

33:38

We could look to have some supported work experience or sort of an internal work experience put in place for Ikram that can then help us to try and reverse the possibly.

33:49

I'm not sure as to the yes to some extent or yes to a great extent in terms of a crams and understanding around careers pathways, next steps, that type of thing.

34:00

So the questionnaire from going from the actual questionnaire section here, it can then bring us back to Ikrams sort of learner profile and then it can allow us to focus in on a particular area and then download that data.

34:15

Now, whilst I'm in the learner section, what I just want to sort of point out within this part here is that we do have the learner profile, OK.

34:24

So we can download the whole learner profile, we can share the whole learner profile and what information will be in there if I just download the entire report.

34:37

This is just to show you how big it would be.

34:40

This will have all of Ikrams, like we can see all of Ikram's activities that he's got planned.

34:46

It'll have all of Ikram's, future skills, questionnaire responses.

34:51

It will have absolutely everything.

34:53

So it's got all of these interests and destinations.

34:55

So it's quite a large report.

34:57

It's 12 pages long, so this can be used, can be shared with teachers for EHCP reviews, all those relevant stakeholders that might be involved in those particular conversations.

35:09

This could be information that shared and emailed.

35:11

So if I just click into this, we can e-mail this learner report.

35:15

So all this information that I just the 12 pages can be emailed to, to Ikram to a parent or a carer.

35:21

So they can be involved and they can understand all of the, the different things that Ikram's doing within his time at school in terms of activities and, and events, that type of thing.

35:32

So it really does allow you to share that data, share that information.

35:36

I'm very much part of, you know, the new Gatsby review around that parental engagement.

35:41

There's a really big focus around that now.

35:43

And by sharing the learning reports in a very, very simple way, we can then keep our parents and carers.

35:50

We can keep them informed, we can keep them engaged as well with what their sons and daughters are doing or their child is doing.

35:57

And so therefore provide that home support, which can sometimes be there, you know, the missing piece.

36:02

You do all the amazing work in school and your institutions, and then it needs to be then supported at home as well.

36:09

Now, just while I'm in it crams and learn a profile.

36:12

Just going to point out the activities.

36:14

So we click into activities.

36:16

We can see here all the activities that we've got planned for Ikram.

36:19

We can also see which ones are completed.

36:21

What we can also do in this section, if I just sort of Scroll down a little further, is we can see what activities we've got that involve parents or involve parents and learn it or just learn it.

36:32

And again, this is really important, just going back to what I said about the parental engagement side of things within the Gatsby review and how important it is that parents have access to the information that they need to in terms of local labour market information, possible routes and progressions and next steps and pathways.

36:52

And if we just click on to show the parent activities, what I can see here is for Ikram, we've had one activity that included Ikram's parent or carer that has been completed.

37:04

So very simply by just putting I and C also including parents at the start of your activity title, that then allows you to access and monitor which activities on a larger scale actually does include parents.

37:22

And so you can really see then the differentiation and the split as to how you are coping with that from here as well.

37:29

We've got the create an activity for our learner.

37:31

So if we wanted to, we could create an activity for Ikram here straight away.

37:36

So create activity for a learner could then literally input all this could even be, you know, if Ikram we'd identify that he needed someone to 1 guidance or he needed some work experience.

37:47

We could put this in here and start to create the activity straight away from for Ikram.

37:52

And then that would be populated into his activity section within here.

37:58

If I just go back to this will be populated into here as a planned activity.

38:02

And it really just does allow you to build out your careers programme but also provide that individualised support for the learners as well.

38:12

Now within the activities creation, there are if I just go back down to it, actually, sorry, even create an activity for learner within this section here we've got so we can see there that create an activity for this learner.

38:28

So Ikrams names already in there within this section here, which is the admin a business.

38:33

So let's say we were arranging work experience for Ikram, whatever it may be.

38:37

This is where I mentioned earlier that it links to our careers partners section, which is this 1 here.

38:43

And it's really important that you've got all of the agencies, all of the organisations and charities that deliver careers to your school and to your institution, that they're in your database, but not only that, yours as well.

38:57

So your own institution should be in there, certainly if you are providing that opportunity for your learners.

39:04

So that needs to be in there too.

39:07

So that is where we could add an activity in if I then just move into the interest and destination section within the learner profile in here.

39:15

Just a couple of things really to point out is 1 the consent for long term tracking.

39:20

So really making sure that when you're having the conversations with learners that we've got those consents in place and not only the consent for long term tracking, but if I scroll further down here, the alumni as well.

39:34

So if the learner has allowed us to contact them afterwards as an alumni to come back in and do a talk and support your careers plans, that would go in there as well.

39:49

And then the last field that I want to draw our attention to is the personal information one.

39:53

OK, so we've looked at activities, we've looked at interest in destination questionnaires in the personal information one, we've got all the info on Ikram.

40:00

We've got ethnicities, we've got genders, start date, ends date.

40:04

But if we Scroll down further here, what we've got is we've got all of the different groups and forms and things that Ikram is part of, but we've also got in the black lozenge.

40:14

The custom groups that Ikram is part of as well.

40:20

And it's really important to have these custom groups because it allows you to create an event, create an activity based on the level of need or the intervention required for your particular learners.

40:32

And because it can be spread across ages and across key stages that you can then start to create these activities that really meet the needs of all of your learners.

40:43

So if I click here to create a new custom group with this learner, I can now.

40:48

So this custom group could be absolutely anything I can add in or as many, if I just deselect all of these and just leave the learners, I can add in as many different learners that I want to.

41:01

If you know the names of them, you know they could be key stage 3, 4, 5, whatever it might be, we can Add all of those learners in there and then save that activity.

41:09

And then not only will it appear in Ikrams activities list, but it will also appear in those learners as well.

41:15

So the custom groups are really important as they allow you to have a widespread of activities that are relevant to individual learners.

41:25

So not all just of the same age, but it may be learners that may have a specific intervention need.

41:31

It may be their level of learning and their level of ability.

41:35

So the custom groups really do allow you to address that.

41:39

So you could create them from within the learner profile, but we can also create them from within activities here on the navigation bar into groups, excuse me.

41:49

And then we've got all of our different groups in here, OK.

41:53

So we've got custom group, teaching groups, etcetera.

41:56

But what we can also do here is create a new group.

41:59

And this custom group could be called absolutely anything, but based on any data there are or yeah, any need based on data that you found either from future skills questionnaire or the reporting functions that I'm also about to demo now.

42:16

So where we're going to start, we are going to start in the learner reporting section, OK.

42:22

And within this section here we can start to look at all of these different filters and all of these different fields.

42:28

And these are driven from within our I'm just going to go back into our learners.

42:33

This data and information, sorry, is driven from the interest and destination section.

42:38

So the more information that we can populate in these areas here, the greater the depth of data and information we're going to have within this learner records section here.

42:49

OK, so what we could do?

42:51

We could let's say, right, I want to have a year group.

42:55

I want to filter on what send learners I have and then what I can do is if I filter onto E or K can then look at particular learners that I've got 154 learners I could then start to look at, OK, So what send learners within my school have an industry that they have selected as they're interested in.

43:19

I could then say, right, I want to look at year elevens.

43:22

OK, so I've applied a few filters.

43:24

If I just click download report and download the filter table, Compass+ is going to tell me what I've selected.

43:29

So I've selected your group Send status and industry.

43:33

So if I click download report, OK, Compass+ will then transfer this information to a CSV file.

43:40

Now how we might use this is we could look at the different industry sectors that our year elevens have selected and we could start to batch them together.

43:49

So we could find learners that might be interested in animal care, create some events and opportunities for them.

43:54

So for example, I've got in here Ava, I've also got Bradley.

43:58

So could we maybe arrange a little trip out or a visit to a local farm, that type of thing?

44:04

What this can also do, it can also if you've got a lot of learners that are interested in a particular industry, it can drive you towards your careers partners section and it can allow you to see, right.

44:14

Do I have any businesses, any employers that can support these particular learners with their interest in animal care or engineering or creative or whatever it may be?

44:25

So this learner report infection really can be quite flexible in a allowing you to address individual learning needs and support those, you know, industries of interest, jobs of interest, that type of thing and help keep them engaged and motivated.

44:40

And it can also allow you to analyse your careers partners database to make sure that you've got that breadth and depth of creates partners to support your programmes that can then support your individual learning needs.

44:53

Now, there are lots of different options that we can select from.

44:56

And again, it will purely depend on maybe either the question you've been asked by SLT or a head teacher or even off status to what do you do to support your learners in your 11 have send for their industries of interest?

45:10

What do you do for that?

45:12

This is the perfect way that you can do that.

45:14

Now, once you've created this small little report here, I can click and save as new report.

45:21

Just save this as year elevens send industry of interest.

45:31

Click save and what this will do.

45:33

Now Compass+ is saved.

45:34

However, many learners are hard had 19 learners and it has saved them into my just doing it now into this little section here.

45:44

So my year 11 in send industry of interest is saved into this part here.

45:49

So if I, for example, Compass+ will have some default built in reports.

45:54

So we've got year and form group, we've got student details.

45:57

But if I wanted to access these learners again, so I've gone away and I was like, oh, which learners was it?

46:03

I just click into that field there and then you can see it's instantly populated that information again.

46:08

I would then just download the report and I've got it there.

46:11

So a nice way to create multiple groups or of support for your learners.

46:17

So that's the learner reporting.

46:20

The next thing that we're going to look at is in our activities and we're going to look at our activities reporting and how that can identify and help you support those learners that might be missing out, those that have got maybe poor attendance and it could identify some gaps or some trends.

46:35

And where we're going to here in the in your activities, this here, what you will see, this will be your activities plan.

46:42

So I can see here that I've got 76 activities that map against the eight different benchmarks.

46:47

Where I'm interested in now is in my activities reporting.

46:51

So in here again, you can see there's lots of different areas that we can filter on and we can then be driven by whatever we are looking for.

47:02

So I'm just going to deselect these three and I want to know what learners that have sent or I'll send sort of category have not attended some a particular activity.

47:15

So what I will click on is I click on status, I'm going to filter on whether it's completed or not.

47:20

Then I might click on the total number of learners.

47:23

I want to know my send learners that have attended.

47:27

I want to know the learners that were absent.

47:30

And then what I will do is if I Scroll down here, so I've got this data set now.

47:34

So I've got 5 sections highlighted.

47:37

So I've got status send, total number of learners, number of learners attended and the number of learners absent.

47:44

I want to focus on my completed activities.

47:46

OK, I might filter by alphabetical order.

47:50

And then if let's say here for example, the apprenticeship application, so I've seen here, I've got 58 learners absent.

47:57

Now in total, there was 111 learners invited to this particular activity.

48:03

19 of those 111 were send learners.

48:07

So if I just click download report, OK, Compass+ is going to transfer this information into a spreadsheet for me.

48:15

So I can just click open that on here.

48:18

I can just look for my apprenticeship application once.

48:21

So there it is there.

48:22

So I've got the highlighted and if I just click over onto this 58, which is the number of learners that were absent, Compass+ is going to ask me to apply some more filters.

48:33

I want to know my Sen learners and then again I'll apply my relevant filter on it.

48:41

So what I've got now is I've got 8 learners.

48:44

If I just click that, if I download this report, I've got 8 learners that were absent from that particular activity for the apprenticeship application activity, and I've got those learners there.

48:55

I could print that report out and I could start to have that conversation with those learners around why they were absent and what it might also do with Unpick that there might be a trend that these particular learners are absent for quite a few different events and activities that you've got planned for them.

49:11

But it's just a way that again, depending on what your what intention is to start with as to how you want to start to filter on this information, whether you your SLT is asking specific questions, that type of thing.

49:28

But there's a great way that you can analyse this data to provide that individualised support for your SEND learners.

49:36

OK.

49:36

So just coming back into our slide deck and this is more just a recap now.

49:41

So this was the filter I applied before around our year 11 focus.

49:46

So we focused on the year elevens.

49:49

We looked at the low score of questions and then I filtered onto the SEN status and we've got the different question numbers here for the low score of questions tells you what the question is.

49:58

And then these are possible things that you may do as an action point.

50:02

How could we address the needs of these particular learners and you know, what can we do to support them?

50:09

So that's just one particular where you can look at the data.

50:12

Another one in the send report is where we sort of focused on Ikram.

50:18

So this again was Ikram was answering the questions in a very, very low or negative manner.

50:24

And it's allowing us to then focus on particular learners moving into their learning profile, identifying how they've answered all of those questions.

50:32

And like we found with Ikram, it was the majority of the questions where he'd answered possibly not yet, which pardon me, suggests that we would need to have a conversation.

50:42

And then we look at, right, where can we provide support and targeted provision for Ikram to help him move past any barriers or blockers that he's feeling he's experiencing.

50:53

We've got also, so this was Ikram.

50:54

So I showed you this is how we could sort of filter the data and the information printed out as a PDF and then share that with relevant people again, to provide that sort of targeted support for Ikram.

51:05

And again, this could then be for multiple learners that you have in your school or your institution.

51:12

So just a quick recap.

51:14

So where you could then, and again, hopefully I've demonstrated the user management future skills questionnaire.

51:19

I've even touched on careers partners.

51:21

We've looked at groups, activities, and then the different important functions.

51:25

But I'm hoping, and again, it's a lot to get through within an hour that I've been able to just give you a flavour of what you can do within all of these different areas and how quite a lot of them can drive you towards another one.

51:38

So you could start with the future skills questionnaire, which could then drive you towards your learner reporting, which can drive you into your activities.

51:46

From your activities.

51:47

It would link into your custom groups, your custom groups links into your partners.

51:51

So there's you can see that crossover and that real sort of seamless interaction between all of the different parts of the product.

52:00

OK, so just drawing things to a close, and this is Morgan, another acknowledgement of all of the different developments that are happening within the, the send arena.

52:10

So it's just to let you know that things are happening behind the scenes.

52:14

There are lots of conversations taking place.

52:17

I certainly know that Frances has a future skills or a send working group and a lot of these things here are discussed and they are certainly moving forwards at the moment.

52:27

But this is just, you know, a reaffirmation of that things are happening behind the scenes within that send arena.

52:37

OK, so just to bring things to a little bit of a close resources and training.

52:41

OK, so where can we find these?

52:44

So we've got our help centre articles, which was the very top 1.

52:47

So we're just on our navigation bar, clicking into the help centre.

52:50

We've got the search function at the top.

52:52

So let's say for example, you were wanting to roll out their future skills questionnaire, just type in FSQ, hit enter and it will take you to everything that is stored within Compass+ around the future skills questionnaire.

53:06

We've got all of our help centre articles here as well on the left hand side, whereby if you're just getting started with using Compass+, it can take you through at the very infancy in the early stages, all the way through to the data intelligence and the data analysis side of things.

53:20

So all of the tools and the information will be in there to help you.

53:24

We've got training opportunities and I'm going to touch on those on two more slides.

53:28

So I'm just going to focus on the webinars here.

53:30

So webinars like today's will be on the help centre very soon where you can sort of sorry, within the help centre within the view previous webinars.

53:38

So you can access the information there to look at all of the different areas that we do deep dives into on all of the different functionalities of Compass.

53:46

Plus you can also sign up for our future webinars as well.

53:51

And you can do that in this section.

53:53

Then we've got our resource director.

53:55

So if you are creating events and activities for particular benchmarks, but you're really struggling, the resource directory is full of tried and tested resources, whether that be lesson plans, presentations, activities, and you can access those all free to you for you to use.

54:13

And then we've got our contact support section as well.

54:15

So if you're having any problems, any issues, and you've exhausted all of these options here, which we always say to go to 1st, then click on contact support, type in here your description of whatever problem it is that you're having, click submit and that will go through likely to Tahmid who's on the call, the daylight through to Tahmid and the team.

54:35

And they would work through those tickets systematically and they are quite efficient and prompted getting back to you to solve that issue.

54:43

So that's help centre articles.

54:44

That's the webinars, the online training I'm going to go to on the next slide.

54:48

But just another thing that if you are having any problems or if you need any support and resource and training to reach out to your ECS as well.

54:57

So they're always there to help you.

54:58

They are absolutely a fountain of support and encouragement and they again, remember they have lots of networks and lots of links with it.

55:09

If you are struggling in a particular area, they can provide support and maybe even put you in touch with other skills that are succeeding in areas you're not and then also vice versa.

55:20

OK, so the last couple of slides is just around our training.

55:23

So we've got the fully funded careers leader training which is accessed via the QR code there.

55:28

This training is put together to help you really be the best that you can be in your particular job, in the landscape of careers leadership and careers leaders.

55:37

That is forever changing the requirements, the expectations, allowing you to go on this training and just understand what's important sort of what in terms of a checklist you should do 1st and how you should do it.

55:49

This training will help with that.

55:51

We've then also got our wider training office.

55:53

This is available on the Careers and Enterprise Academy and this offers lots of self-paced learning, again, accessed by this QR code and you can see here.

56:03

There's just an absolute plethora of training options and you would just select the one that is relevant to you.

56:10

Or you could start at the top and work your way down and really start to develop your wider knowledge and understanding.

56:16

And there's training on there like it is for SENDCos understanding careers and pathways.

56:20

So some really relevant and valuable training within this section here.

56:27

OK, So just before we go to Tahmid to see if there are any questions that are outstanding for anybody that is still on the session today, if I could get you to access the QR code to leave some feedback and that is both in a constructive and hopefully a positive manner as well.

56:43

So hopefully we we've hit all of the aims and the outcomes that we set out to at the start.

56:49

But if there has been anything that either I maybe is having covered or didn't cover in enough depth and we would like to see that included in the next webinar.

56:57

And please leave the feedback to represent that so that we can then sort of build.

57:03

We appreciate that your time and your yeah, just your time is really precious.

57:08

So when you come on these sessions, I want to make sure or we want to make sure that they are really relevant, really impactful and I'm going to benefit you.

57:15

Now, on the flip side of that, if today's session has been really useful, really beneficial, you can now understand how the different areas of Compass+ can help you to support your learners and really move them forward in terms of their knowledge and understanding and their options and their progressions and pathways.

57:34

Then please leave the feedback to represent that as well, because it's always nice to know where we're doing things well.

57:39

And again, we can then just replicate that further down the line so that again, when you people do come on these sessions that they get the most from them as well.

57:47

So that being said, Tahmid, are there any outstanding questions at all?

57:53

Hey Pete. Nothing on my end.

57:55

Thank you.

57:55

OK, great.

57:56

Thank you very much for your support today, Tahmid.

57:58

It's always appreciated.

58:00

And so finally, thank you everyone for joining me today.

58:02

I hope you found that session really useful, beneficial.

58:06

Obviously there's a lot to get through, so watching it back at your own leisure will probably be beneficial.

58:12

But yeah, once again, thanks for coming along and we hope to see you on a webinar soon.

58:17

Thanks.

58:18

Now bye, bye.